

ACADEMIC CATALOG 2023/ 2027



**Disciples of Christ  
Bible College and Seminary**

*"Educating and sending the Lord's people around  
the world"*



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Disciples of Christ Bible College and Seminary • North Fort Myers, Florida

This Catalog contains policies and guidelines for aiding students in planning their Christian educational curriculum and is not to be considered as a contractual agreement. Program requirements, course content, and other regulations are subject to change at the discretion of the controlling entities within Disciples of Christ Bible College and Seminary.

## **ACADEMIC CATALOG**

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### **A Message from Our Founder**

Today we see churches in need of ministries that are educationally and theologically sound, in their training of the biblical message and Christian values of the Gospel. Disciples of Christ Bible College and Seminary is an educational religious institution that is focused on cultivating servants for Jesus Christ, who will be disciplined in the workings of the Holy Spirit and the Word of God. Disciples of Christ Bible College and Seminary exists to be used by our Lord and Savior as a conduit for preparing the Lord's people to fulfill the Great Commission.

All our biblical great leaders were servants first, which is where greatness begins. We are repeatedly instructed to become servants if we desire to be leaders in God's kingdom. We are called to be His servants and Jesus Christ is our model to live by. The Apostle Paul reminds us that in the incarnation Jesus emptied himself, taking the form of a servant (Phil.2:7). John declares that "the Word (Jesus) became flesh and dwelt among us" (1:14), thus denoting the Son's servanthood. Matthew proclaims that... "the Son of man also came not to be served, but to serve...." Jesus' life and actions demonstrated servant-hood. He wrapped himself with a towel, took a basin of water, and washed the disciples' feet.

With this mission and purpose in mind for Disciples of Christ Bible College and Seminary, I am pleased to invite you to consider training here whether for professional ministry or for personal enrichment. I am thrilled that you have decided to obey God and to either step out in faith to begin the pilgrimage of preparing for the ministry and servanthood to which the Father is calling you, or having begun ministry, you have decided to better equip yourself to be a more effective servant in the Kingdom.

Your Servant,

Giovanni Robinson Sr., Ph.D.  
Founder/President



### **A Message From Our Director of Administration & School Operations**

Welcome to Disciples of Christ Bible College and Seminary! Whether you are a new or returning student, we are excited to have you as part of our family!

I believe this next chapter of your life at Disciples of Christ Bible College and Seminary will be a transformational season in your walk with Jesus Christ. My prayer is that it is filled with fun, laughter, knowledge and powerful Holy Spirit filled encounters.

I love what Paul said in 1 Cor 9:24. (AMP), “Do you not know that in a race all the runners run their very best to win, but only one receives the prize? Run your race in such a way that you may seize the prize and make it yours!” This is an amazing passage of scripture, but I think my favorite words in it are “make it yours!” As you begin, you’re educational journey at Disciples of Christ Bible College and Seminary, remember that you are taking steps of faith. You are moving outside of your comfort zone, investing time and resources as you commit yourself to learning and growing in the knowledge of the Lord.

YOU ARE CALLED and set apart by the Lord Jesus Christ! As you embark on this new chapter of your life at Disciples of Christ Bible College and Seminary, know that you are chosen. 1 Peter 2:9 reminds us that we are a “chosen people, a royal priesthood, a holy nation, God’s special possession, that you may declare the praises of him who called you out of darkness into his wonderful light.” So here is my encouragement to you: run your race, make it your own, take hold of the calling God has placed on your life.

I am confident that Disciples of Christ Bible College and Seminary will play a vital role in “*Edifying, Educating, and Equipping the Lord’s people for active discipleship in fulfilling the Great Commission.*” Your future at Disciples of Christ Bible College and Seminary is limitless, and so is your calling.

In His Grace,

Teresa A. Robinson  
Dir. Administration & Operations

**Board of Trustees**

GIOVANNI ROBINSON SR.

TERESA A. ROBINSON

SAUNDRA V. BAYLOR

DEBROAH A. WALSH

**Administrative Staff**

GIOVANNI ROBINSON SR., Ph.D.

Founder / President & Dean of Seminary - Houston, TX Campus

TERESA A. ROBINSON

Co-Founder / Executive CEO / Director of Administration & School Operations

Dr. SAUNDRA V. BAYLOR

President / Dean of Seminary – Jacksonville, FL Campus

Dr. DEBORAH A. WALSH.

President & Dean of Academics – Cape Coral, FL Campus

## **General Information**

### **MISSION STATEMENT**

To develop Holy Spirit filled men and women that will represent Jesus Christ through the education and application of the word of God. Through our correspondence, residential and online programs these men and women will impact their workplaces, communities and the world, while filling the Lord's Great Commission.

### **Institutional Objectives**

To fulfill its mission, Disciples of Christ Bible College and Seminary is committed to:

1. Provide quality teaching and foster a positive learning atmosphere.
2. Drive students to a solid academic understanding and a Christian worldview.
3. Ensure competency in scholarship, research, and professional communication in all graduate programs and undergraduate programs where appropriate.
4. Ensure each student has the needed competency in research and the proficient literacy in undergraduate and graduate programs.
5. Inspire commitment to a Christian way of life, which embodies personal accountability, helping those in need, and actively spreading the gospel of Jesus Christ.

### **Institutional Outcomes**

In harmony with the mission and institutional objectives of the school, The King's expects certain outcomes to be demonstrated by its graduates. These foundational outcomes are enlarged upon by the specific measurable objectives in each academic program offered by the institution. The combination of these institutional objectives for each student and the specific objectives for each academic program provides a basis for assessing a student's progress and the institution's effectiveness in fulfilling its mission.

### **Graduating students will:**

1. Show a commitment to the Lordship of Jesus Christ;
2. Show the fruit of a Spirit-filled lifestyle and mindset;
3. Acknowledge the authority of Scripture in the way they live;
4. Demonstrate firm knowledge of Scripture and ability to apply its principles to life;
5. Evidence a commitment to the biblical mandate of evangelism and the ability to share their faith;
6. Evidence a commitment to the Church and to serve in it;
7. Demonstrate the ability to effectively communicate in both written and oral form;
8. Give evidence of reasoning skills with the ability to interpret and integrate knowledge;
9. Demonstrate the ability to do research on a post-secondary level; and
10. Manifest a commitment to lifelong learning and growth.

### **Philosophy of Education**

Through our correspondence courses, residential and online programs, Disciples of Christ Bible College and Seminary will educate and prepare Christian men and women who will make a positive impact in their lives, in their families, on their jobs and within their communities. We aim to be used as a conduit to help further aide Christian men and women in their ministerial calling to glorify God and fulfill the Great Commission. Our courses and degrees are designed to enhance the student's life and current ministry.

## Statement of Faith

### WE BELIEVE –

We believe in one God, existing in three persons, God the Father, God the Son, and God the Holy Spirit. They are one, but three distinct individuals in operation. (John 14:26)

We believe God created everything and that mankind was directly created in the very image of God, not evolved. We also believe that the Bible was written by Holy Inspired Men of God who spoke as they were moved by the Holy Spirit. (Peter 1:21)

We believe that Satan is a personal being, originally one of the highest-ranking angels; that he sinned and fell through pride; that he is the ruler of this present evil world system; and that he shall be eternally punished in the Lake of Fire (Genesis 3:1-19; Isaiah 14:12-17; Ezekiel 28:11-19; Revelation 20:10)

We believe that Jesus Christ offered Himself as a sacrifice for the sins of the world. He died on the cross for the sins of the world, was buried, and on the third day He rose physically from the dead and ascended to heaven where He now intercedes for man. (2 Cor 5:21/Rom 8:34)

We believe that you can only be saved through the finished work of Jesus Christ, through the repentance of sin and by faith in Jesus Christ as your personal Lord and Savior. Upon repentance and confession, we believe that the individual is forgiven of their sins, received as righteous, born again of the Holy Spirit, and assured of eternal life with their name written in the Lamb's Book of Life in heaven by faith. We believe that the Holy Spirit dwells within all who are born again / accepted Jesus Christ as your personal Lord and Savior. (Eph 2:8-9)

We believe in the Great Commission, "Then Jesus came to them and said, "All authority in heaven and on earth has been given to me. Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age." (Matt 28:18-20)

We believe in the Church's historic view of marriage as the union of a man and a woman to one another in a shared life of fidelity and devotion as a gift given by God to His people and one of the ways through which His image is made known in the world. (Genesis 1:26; John 13:34-35; 15:12-13; Acts 2:36; Rom.

We believe in the final judgment of all humankind into eternal union or eternal separation from God; ministering in this light with the passion of those who believe that "For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life" (John 3:16).

We believe in showing love and good works toward all humanity in serving human need, that the Gospel not be reproached, and that God's love be seen in practice as well as proclamation.

## Accreditation and Affiliations

### Accreditation Information

There are three main forms of accreditation – Independent, National and Regional. Because all accreditation are purely voluntary, many institutions choose Independent accreditation, so they are not compelled to conform to governmental restrictions, but still have accountability with regard to the high quality education they strive to provide their students.

Sometimes erroneously referred to as governmental accreditation, Regional accreditation is granted by six private non-governmental corporations, known as agencies. Each agency is responsible for and provides accreditation for universities in a separate area of the country. Regional accreditation means schools are eligible to receive government funds such as student loans and federal student grants. Conversely, students who do not attend a regionally accredited school are not eligible to receive US government funds to help pay for their schooling. Many excellent schools are regionally accredited. Students with career goals that require a degree from a regionally accredited institution will want to complete a program of study from one of these schools. Disciples of Christ Bible College and Seminary is an educational facility that has chosen Independent accreditation based on our desire to teach the whole Word of God without secular government involvement.

### State of Florida Department of Education



Disciples of Christ Bible College and Seminary operates under the authorization, as a degree granting religious institution through the exemption, by the Florida State Board of Independent Colleges and Universities under Section 1005.06 (1) (f), FLA Statutes. The state of Florida, like other states, does not require accreditation or theological accreditation for our religious education based programs. However, Disciples of Christ Bible College and Seminary has sought accreditation.



### Association of Independent Christian Colleges & Seminaries

Disciples of Christ Bible College and Seminary is a member of the Association of Independent Christian Colleges & Seminaries (AICCS). Association of Independent Christian Colleges & Seminaries is one of the largest, non-government accrediting groups in the world. AICCS is a non-profit association of independent Christian colleges and seminaries committed to academic excellence, intellectual freedom, ethical conduct, and moral integrity. AICCS was chartered as a charitable corporation in the State of Missouri to help establish, support, maintain, and promote the development of non-traditional, modular, and private tutoring/mentoring methods on-campus, and audio/video-taped, on-line, and other distance learning methods off-campus. We foster flexible, experimental, innovative, personalized learning alternatives, as well as traditional post-secondary and graduate-level educational modalities.



The National Bible College Association seeks to provide non-governmental recognition and certification by way of providing accredited status to small, private, independent Christian institutions of higher learning. Our goal and purpose is to recognize, endorse and accredit institutions of higher learning that are dedicated to the principles of the Kingdom of God and the effectual nurture and training of Ministers throughout the United States.

## **INSTITUTIONAL POLICIES**

### **Non-Discriminatory Policy**

Disciples of Christ Bible College and Seminary believes that all people are created in the image of God and is committed to providing equal opportunity and access in its educational and spiritual programs and activities. The school provides full and affirmative compliance with the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

The school does not discriminate on the basis of race, color, gender, national or ethnic origin, handicaps or disability, age, marital, or veteran status in any of its policies, procedures, or practices. This includes its admissions policy, educational programs, treatment, employment, and all other activities that it provides.

In addition, recognizing that women and men are equal partners in the ministry of building the Kingdom of God, the school strongly discourages the use of discriminatory language. The school also prohibits any form of sexual harassment on the part of its faculty, employees and students.

### **Americans With Disabilities Act**

Disciples of Christ Bible College and Seminary will make reasonable accommodations for students with documented disabilities as defined in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students requesting accommodations must first register with the school Registrar to verify their eligibility. After documentation review, the Registrar will provide eligible students with accommodation letters for their Instructor. Please note that professors are not allowed to provide classroom accommodations to a student until appropriate verification from the Registrar has been provided.

### **Sexual Harassment**

The institution is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited. Harassment is defined as unwelcomed or unsolicited verbal, physical, or visual contact that creates an intimidating, hostile, or offensive environment. Any student or employee who feels they have been subjected to such treatment should immediately report such to the Title IX Coordinator.

### **Drug Free Policy**

Recognizing that our bodies are the temples of the Holy Spirit, Disciples of Christ Bible College and Seminary requires that its campus, faculty, staff, and students be drug free. The school, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from the school of any student or employee involved in any of these activities. Faculty and Employees must, as a condition of employment, abide by the above stated policy and report any conviction under a criminal drug statute within five days of its occurrence. This report must be submitted to the Personnel Office.

Any faculty, student or employee using alcohol or the unlawful possession, use, or distribution of illicit drugs while on the properties owned or used by Disciples of Christ Bible College and Seminary will be immediately dismissed. In addition, students or employees involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities.

## Admissions

### ACCEPTANCE OF ADMISSIONS

Disciples of Christ Bible College and Seminary Admissions Office will notify all Applicants of their admission decision electronically via email, and/or via postal mailed letter; this includes decisions of admission, admission with academic probation, additional documentation required, denial, etc. There is a one-time admission & registration fee of \$150. The administration and registration fee includes all materials, all books (pdf.), and classroom codes student needs for the entire selected program degree, (graduation fee is separate).

Decisions of the Admissions Review Committee are final and may not be appealed. In some cases, the Admissions Review Committee may propose alternative plans for deferment or future re-application. Applicants who are denied admission to Disciples of Christ Bible College and Seminary must wait one calendar year to re-apply.

### ADMISSION REQUIREMENTS

Admissions Requirements are used to assess all applicants to Disciples of Christ Bible College and Seminary in areas of potential for academic success, spiritual standing and growth, and alignment with the school's Vision and Mission. The following outlines the requirements for each student category.

### UNDERGRADUATE ADMISSION REQUIREMENTS

**First Time Student:** Anyone applying to Disciples of Christ Bible College and Seminary who has graduated from high school/ home school, or earned GED certification, and has gained less than 12 hours of college coursework.

#### Requirements:

- High school or Home school diploma and or earned equivalency through the General Education Development (GED).
- Final Official Transcript from diploma issuing High School, copy of official Home School transcript, or official GED Certification. If applicant has not graduated high school during the application process, an In-Progress high school transcript is required for admission; a Final Official high school transcript is then required prior to enrollment.
- The Dean of Academics and the Office of the Registrar will grant any exceptions to this policy.

**Transfer Student:** Anyone applying to Disciples of Christ Bible College and Seminary who has gained college coursework from a postsecondary institution of higher education.

**Adult Learner:** Anyone applying to Disciples of Christ Bible College and Seminary who graduated from high school at least three years prior to applying and has never obtained college credit or standardized testing scores.

#### Requirements:

- Final Official Transcript from diploma-issuing High School, copy of Official Home School transcript, or earned equivalency through the General Education Development (GED).
- Additional documentation recommended by the Admission Office: Professional training coursework, ministry/work experience, and/or college recommendation letters.
- Ability-to-Benefit: Any Adult Learner applying to Disciples of Christ Bible College and Seminary who does not possess a High School Diploma, Home School Diploma, or GED Certificate.
- Official Transcript of any High School or Home School coursework.
- Additional documentation recommended by the Admission Office: ACT/SAT scores if taken, professional training coursework, ministry/work experience, and/or college recommendation letters.

## **GRADUATE/SEMINARY ADMISSION REQUIREMENTS**

**First Time Graduate:** Anyone applying to a graduate program at Disciples of Christ Bible College and Seminary who has earned a Baccalaureate degree or its equivalent.

### **Requirements:**

- Baccalaureate degree or its equivalent.
- Separate, Official Transcripts from each undergraduate institution previously attended.
- Minimum cumulative GPA of 2.5 in earned baccalaureate degree.
  - Additionally, cumulative GPA requirements may vary for admission into certain graduate programs.

**Transfer Graduate:** Anyone applying to a graduate program at Disciples of Christ Bible College and Seminary who has earned graduate level coursework.

## **DOCTORAL ADMISSION REQUIREMENTS**

Doctoral applicants must hold a Master's in related degree, or its equivalent. Priority consideration will be given to applicants with a graduate degree cumulative GPA of 3.0 or higher. In addition to a graduate degree, applicants should have three years of ministry experience and be on a current ministry assignment.

Each applicant must submit the following:

- Online Doctoral Application
- Official transcript of Master's degree.
- A personal statement on the following points (500 word maximum, within the Doctoral Application)
  - Your goal in attending DOCBCS
  - Your understanding of the church and your role as a leader within the church
  - How the Doctoral program will contribute to your professional development and spiritual formation as a Christ-centered leader

## **NON-DEGREE SEEKING ADMISSIONS REQUIREMENTS**

**Non-degree Seeking Student:** Anyone applying to Disciples of Christ Bible College and Seminary to take and earn actual credit, with no intention of earning a degree.

- Complete the full Application Package for appropriate academic level (Undergraduate or Graduate), along with applicable Admission Requirements.

## **INTERNATIONAL ADMISSION REQUIREMENTS**

International Student: Anyone applying to Disciples of Christ Bible College and Seminary who is not a U.S. Citizen or U.S. Permanent Resident.

### **Application Requirements:**

- This school is authorized under Federal law to enroll nonimmigrant students. Nonimmigrant (International) applicants must demonstrate English proficiency in order to be considered for admission to Disciples of Christ Bible College and Seminary.
- Complete the full Application Package for appropriate academic level (Undergraduate, Graduate, Doctoral), along with applicable Admission Requirements.
  - All international transcripts must have an official English translation if not originally printed in English, and an evaluation by a recognized foreign credential evaluation service indicating the US equivalency of the degree/coursework.
  - International applicants must demonstrate they have sufficient funds to meet educational requirements.

### **Enrollment Requirements:**

International students are expected to adhere to the following:

- Pay balance in full as agreed upon.
- Attend all classes and meet Satisfactory Academic Progress (SAP).

## **TRANSCRIPT REQUIREMENTS**

Official transcripts of all collegiate work attempted are required to complete Application Packages, regardless of the number/type of credits attempted, earned, or not earned. Applicants must have official transcripts from all previously attended schools sent directly to The Admissions Office.

Official Transcript: A transcript that has been officially issued by an institution and received by the Admission Office at Disciples of Christ Bible College and Seminary in an envelope sealed by the issuing institution. Official Transcripts may come in the form of electronic transcripts if submitted directly to the Admissions Office by the original issuing institution.

### **Acceptable Transcripts**

- Official transcript, including final or in-progress, issued by an institution and in the original envelope sealed by the issuing institution.
- Official Transcript in an electronic form, submitted directly to the Admissions Office by the original issuing institution.

### **Non-acceptable Transcripts**

- Unofficial
- Printed in any way other than official from the issuing institution
- Credits from one institution displayed on the transcript of another
- Faxed, emailed, or printed copies

Failure to list all institutions previously attended on an Application for Admission may be considered an integrity offense due to non-disclosure that may result in the rescinding of admission or disenrollment. Although course work may have been taken at vocational-technical institutes, non-accredited schools, or non-related institutions, all transcripts are required to complete an Application Package.

## **International Transcripts**

All international transcripts must be evaluated by a certifiable agency, showing English translation and U.S. degree equivalency. This does not apply to non-accredited trade school transcripts or ministry certificates. Disciples of Christ Bible College and Seminary has known historically, other colleges and universities to use World Education Services; [www.wes.org](http://www.wes.org). International transcripts and/or documents must be original, issued, and certified by the issuing university or college. International documentation should contain complete record of all study completed, grades received, all degrees/diplomas/certificates conferred or awarded and dates.

Disciples of Christ Bible College and Seminary understands that international transcripts are at times difficult to obtain, and so reserves the right to approve exceptions to official transcript requirements for international applicants, on a case-by-case basis.

## **MATRICULATION POLICY**

A matriculated student is one who has been officially accepted to Disciples of Christ Bible College and Seminary through the undergraduate and/or graduate admissions process, is enrolled in a degree program during which they were admitted and has attended his or her first class either on campus or online as defined by Disciples of Christ Bible College and Seminary Attendance Policies.

## **READMISSION**

Disciples of Christ Bible College and Seminary welcomes all previous students to reapply and continue their studies. An abbreviated reapplication form is required for students who have an enrollment absence of longer than three (3) months. Returning students must provide official transcripts of all schools attended during their absence from Disciples of Christ Bible College and Seminary. Disciples of Christ Bible College and Seminary Admissions Office reserves the right to approve exceptions on a case by case basis.

## **RIGHT OF ACCESS | DISCLOSURE OF RECORDS**

### **Family Educational Rights and Privacy Act**

Disciples of Christ Bible College and Seminary observes the Family Educational Rights and Privacy Act of 1974. Thus, with a few exceptions provided by law, students may review their educational records upon request. Access is granted upon submission of written request to the Registrar. Information which students may have waived their right to see (i.e. external references) are the only items excluded from their review. Students may request the amendment of their educational records if they feel the records are not accurate.

Disciples of Christ Bible College and Seminary identifies the following as Directory Information: Name, address, telephone listing, electronic mail address, date and place of birth, photographs, participation in officially recognized activities and sports, field of study, enrollment status (full-time, part-time, undergraduate, graduate), degrees and awards received, dates of attendance, most recent previous school attended, and grade level. The release of this information is not considered harmful or an invasion of privacy if disclosed without consent. However, students may opt out of having directory information disclosed without consent. To do so, the student must say so in writing of through email at [docbc.seminary@gmail.com](mailto:docbc.seminary@gmail.com)

### **Student Communication:**

Students are required to read, respond and archive all official correspondence from the Disciples of Christ Bible College and Seminary. The responsibility for understanding and adhering to requests, policies, deadlines and procedures communicated to students rests entirely with the student. It is the expectation that students will check their email accounts at least once per day while classes are in session.

## **FEE SCHEDULE**

Disciples of Christ Bible College and Seminary makes every effort to offer quality theological education at the most moderate cost possible. It is our intent at Disciples of Christ Bible College and Seminary to keep tuition and fee costs very modest. Our purpose in this matter of finances is to provide a financial package, which shall not be a burden to any student. We believe that our cost structure is the lowest, when compared to similar institutions. Upon looking at a variety of bible colleges and theological seminaries, we intentionally determined to offer our students an affordable Christian education. We do not assess student tuition costs on the basis of per credit hours, but per degree. Therefore, upon registration, the student becomes obligated to pay the total tuition fee.

- Application & Registration Fee (nonrefundable) \$150.00
- Bible Certificate Program \$600
- Chaplain Ministry Certificate Program \$455
- Honorary Doctorates Degree \$550
- Associate degree \$2,899
- Bachelor's degree \$3,499
- Master's degree \$3,899
- Doctoral Program \$4,899
- Ph.D. Program \$5,099
- Denied Credit Card \$25.00
- Official Transcript Fee \$10.00
- Graduation Fee \$110.00
- Late Payment Fee \$10.00

Occasionally, an individual course may have a fee in addition to the tuition due to the nature of the course or special materials, benefits, or activities required for the course. In each case the Schedule of Courses will note a fee is applicable. All fees (audit, online, processing, etc.) are non-refundable.

### **Payment of Accounts**

All tuition and fees are due and payable in full at the time of registration unless a deferred payment plan is in place. Payments may be made by PayPal, money order, or credit card.

### **Deferred Payment Plans**

Students may choose to participate in a deferred payment plan. This plan allows the student to pay their remaining tuition balance over a 16-month period or before taking the final exam, whichever comes first. Students will pay 11% of their tuition each month until paid in full. Accounts must be cleared prior to the taking of final examinations. If for any reason a student cannot meet the above criteria for payment due to extenuating circumstances, the student may contact the Office of the Registrar for further guidance.

### **Improper Payment**

When a credit card payment is denied there is an insufficient fund-processing fee (\$25) charged the student.

### **Outstanding Balances**

A student's account must be current by the end of each course/program. Students will not be permitted to register for subsequent courses/programs if they have an unpaid balance on their account. A student's records, grades, and transcripts will not be released while an outstanding balance exists. If a student has a credit balance on their

account and has not requested a refund check, the credit balance will be deducted from the next tuition payment required of the student.

#### REFUND POLICY

Tuition refunds/credits are made for withdrawal from a course/program when the student has officially (Drop/Add) with the Office of the Registrar. Failure to attend class does not constitute withdrawal. Students failing to properly withdraw from a course/program will not receive a refund.

#### **Course Changes Drop/Add**

Course/Program changes may occur at any time during the first academic week. Courses that are dropped are subject to DOBCS refund policy.

## **Student Development**

### **Student Orientation**

To assist new students in their acclimation to Disciples of Christ Bible College and Seminary an orientation program is provided. The objective is to enable students to make a smooth transition into the life and opportunities of the school. These sessions introduce the student to the spiritual, social, and academic life of the school. They are introduced to the faculty, administration, programs, and policies of the school. Academic advisement and assistance is provided for each student in their initial academic registration.

### **Spiritual Development**

Students at Disciples of Christ Bible College and Seminary enjoy a variety of opportunities to enhance their spiritual development. It is expected that all students will regularly attend and be involved in a local church.

To assist in the spiritual nurturing of the student body, weekly bible studies and church services are available for student and faculty participation. These times are intended to complement the instruction and spiritual growth students receive in the classroom. Students also have the opportunity to fulfill their practicum requirements at Disciples of Christ Bible College and Seminary and at other churches throughout the area.

A number of specialized and small group ministries are available through the Bible College and theological Seminary department. Students are encouraged to be involved and learn about all that Disciples of Christ Bible College and Seminary has to offer during their time here.

### **Disciples of Christ Bible College and Seminary Dress Code Policy for students**

As a Christian institution that is dedicated to preparing students for Spirit-empowered ministry and leadership in church and marketplace settings, Disciples of Christ Bible College and Seminary asks students to respect and comply with community standards with regard to dress. In general, at all times, whether on or off campus, students should keep in mind their callings as ambassadors for Christ. Our aim is always to glorify Christ and point people to Him, and we hope that through these guidelines we will minimize times when we distract from that aim by drawing undue attention to our physical appearance. To this end, we ask students to honor the principles of modesty, professionalism, neatness and personal hygiene.

### **Men and Women**

Shoes should be worn at all times. They should be clean, neat and professional. Sandals should maintain a professional appearance. Modest shorts are permitted. Visible tattoos which highlight offensive messages should be covered, and visible body piercings that are deemed distracting to peers and others are not permitted. On campus and at all Disciples of Christ Bible College and Seminary events, men and women are asked to have their entire midsection/midriff area covered, from shoulders to waistline.

### **PLATFORM MINISTRY**

We who have the privilege of ministering under the covering of Disciples of Christ Bible College and Seminary department and at public events are also being introduced to the responsibilities of leadership. Carrying a higher profile and being more closely observed by others, we are challenged to set a standard for what is appropriate for leaders to wear in a highly visible setting.

## **Men**

Always be well-groomed, clean and neat. Wear neat dress slacks, neatly kept blue jeans, or khaki pants. Neutral colored nice clean pants are permitted. Tank tops and hats of any kind are not permitted. Shoes are to be neat and clean.

## **Women**

Modesty and femininity are the guiding principles for women's dress. Attention should be drawn to your countenance rather than other areas of the body. Skirts (including slits) must not be shorter than the top of the knee. No tight-fitting or revealing clothing; modest necklines only. Leggings should be worn with dresses or skirts if dress falls at the top of the knee. Tank tops are not permitted unless a cover up, sweater, nice jacket, or cardigan is also worn. Hats of any kind are not permitted.

\*For special events, whether on or off campus, dress requirements may be adjusted.

## **STUDENT CONDUCT**

Disciples of Christ Bible College and Seminary is dedicated to training men and women who desire to live a Christ-honoring life. Being a student in good standing is the norm, that is, a student who is not under sanction such as Academic Warning, Academic Probation or disciplinary or academic integrity probation, suspension, or expulsion.

Although an understanding of what is unacceptable behavior is necessary for diagnostic purposes (see Paul do the same thing in Galatians 5:19-21), ultimately, loving behavior cannot be produced by following a list of do's and don'ts no matter how long or thoughtfully it is composed. Acceptable Christian behavior results from reliance on the Spirit of God to produce spiritual fruit in the believer (Galatians 5:22-23).

Disciples of Christ Bible College and Seminary is a community of believers in Jesus Christ, we expect our students, faculty, and staff to exemplify biblical standards of conduct in all areas of their lives, both on and off campus, and in interpersonal and community relationships. We expect our students, faculty, and staff to demonstrate integrity in their personal lives and in their academic/professional work, and to show respect, concern, and proper behavior towards their colleagues and those in authority.

Disciples of Christ Bible College and Seminary Standards of Conduct Statement is a central criterion of behavior for all that are a part of Disciples of Christ Bible College and Seminary community. It represents a standard of Christ-like maturity based upon a biblical philosophy, reverence for God, esteem for humankind, and personal integrity.

Recognizing that preparation for and involvement in the service of Christ requires personal commitment to the Lord Jesus Christ. We expect all members of its community to seek spiritual growth and maturity in their Christ-like lives. The following are expected of community members:

- Study the Word of God. Regular and consistent personal study of the Word is essential for spiritual growth. I Pet. 2:2 encourages us to "long for the pure milk of the Word." The Word has the power to reach the innermost parts of our being (Heb. 4:12) and to enable us to stand firm for Christ (Eph. 6:17).
- Communion with the Father. Christ-like living is essentially a love relationship with the living God (James 4:8), birthed by and substantiated through the power of the Holy Spirit. To personally know the Father we must have communion with Him. Jesus Christ gave us the example to pray regularly and consistently and the Scriptures encourage us to "pray continually" (I Thess. 5:17) including prayer in the Spirit (I Cor. 14).

- Discipleship. Equips the Christian with God's Word, prayer, doctrine, worship, encouragement, and service towards the Great Commission given to us by Jesus Christ. (Matt 28:18-20).
- Church Attendance. Believers are instructed not to forsake "assembling together" as they submit themselves to the life and leadership of a local assembly (Heb. 10:25, I Cor. 16:13-16). It is expected that all members of Disciples of Christ Bible College and Seminary community will establish a church home and regularly attend worship services.
- Christian Ministry. The Father has called every believer to do the work of the ministry (Eph. 4:12).

Recognizing that preparation for and involvement in the service of Christ requires a lifestyle consistent with an effective Christ-like witness and one which exemplifies a life of integrity and Christian values, the following are expected of community members:

- Maintain a Godly Testimony. Scripture declares that God has created all persons in His image (Gen. 1:26-27) and that we are not to be conformed to this world (Romans 12:2) but are to be "holy in all" our conduct (I Pet. 1:15-16). To maintain a Godly testimony as Christian leaders, students and employees are expected to totally abstain from participating in either fornication, adultery, or using pornography, illegal drugs or harmful substances, or the abuse of alcohol and profanity, obscenity, and dishonesty including plagiarism are equally unworthy and to be shunned.
- Respect for Peers and Authority. We expect every member of the Disciples of Christ Bible College and Seminary community to demonstrate love, respect, and honor to all other members of the community, whether it is with one's colleagues or with those in authority (Rom. 12:10, I John 4:21, I Pet. 2:17, Heb. 13:16-17).
- Discrimination/Harassment. In valuing the rights of all individuals and their contributions (I Cor.10:24), we acknowledge all forms of racial and gender discrimination to be violation of God's laws (Acts 10:34). Disciples of Christ Bible College and Seminary is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited. • Dating and Marriage. Disciples of Christ Bible College and Seminary expects the highest standard of moral purity to be maintained by members of its community regarding both dating and marriage. God's Word does not condone either pre- or extra-marital sexual activity (I Thess. 4).
- Appearance and Dress. Recognizing that members of Disciples of Christ Bible College and Seminary community are called to be leaders in the Church and in society, the school requires its members to follow the standard of modesty in dress and appearance. Scripture calls believers to be examples to those around them (1 Tim. 4:11-12) and to give no offense to others (I Cor. 10:32). Thus, members of Disciples of Christ Bible College and Seminary community should never allow their appearance to be a stumbling block to another.

Disciples of Christ Bible College and Seminary Standards of Conduct states the means for achieving the kind of lifestyle expected of trustees, administrators, faculty, and students. Traditionally, a code of conduct is used to enforce behavior by publishing a list of rules with consequences. We have stated our Standards of Conduct in a way that reflects the grace of God.

## Representative Misconduct

Disciplinary regulations at Disciples of Christ Bible College and Seminary give students general notice of prohibited conduct but should be read broadly. They are not designed to define misconduct in exhaustive terms. Consequently, the following kinds of misconduct do not comprise an exhaustive list but are representative of misconduct that violates the Code and supplies sufficient grounds for discipline. Misconduct not listed here, including conduct prohibited elsewhere in this Disciples of Christ Bible College and Seminary Catalog, may also result in discipline. Discipline includes but is not limited to removal, suspension, or expulsion.

- Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the University.
- Forgery, alteration or misuse of school documents, records, or identification.
- Obstruction or disruption of instructional, counseling, administrative, or other authorized University activities.
- Assault or battery, abuse or any threat of force or violence or hazing directed toward any person on school owned property, or school sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person.
- Theft of or willful damage to school property or theft of or willful damage to property of a member of the Disciples of Christ Bible College and Seminary community, such as visitors, students, or employees of the school, on school property or at an authorized school activity.
- Unauthorized entry onto or use of school facilities.
- Violation of Disciples of Christ Bible College and Seminary rules or regulations including school policies concerning student organization, use of school facilities, or the time, place, and manner of student expression.
- Willful failure to comply with directions of school officials, including faculty and staff action in the performance of their duties.
- Use, possession, or distribution of alcoholic beverages, narcotics, or controlled substances on campus (except as expressly permitted by law) or presence on University property or at a school authorized event while under the influence thereof.
- Disorderly, lewd, indecent, obscene or sexually immoral conduct, expression, or language on school owned or controlled property or at school sponsored or supervised functions.
- Verbal abuse in any way that causes defamation or character assassination.
- Possession or use of any item used to threaten bodily harm to any person on school property or at a school function.
- Misrepresentation of oneself or an organization to be an agent of the school.
- Conduct that is in violation of federal, state, or local laws or ordinances while on school premises or at school sponsored activities.
- Abuse of computer facilities or use of computers for anything other than authorized course related work.
- Failure to return school properties such as equipment, books, teaching materials and any such things that had been loaned for the purpose of teaching or other use after receiving three notices of such failure to return such items.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency on school premises or at school- sponsored activities.
- Intentionally or recklessly misusing or damaging fire safety or other safety equipment.
- Violating the Drug-Free Campus Policy.
- Violating the Sexual Harassment Policy.

Violations in any of the above ways with regard to one's use of the internet, social media and electronic communication.

## **Jurisdiction**

The Disciples of Christ Bible College and Seminary Code of Student Conduct applies to all students from the time they accept admission to Disciples of Christ Bible College and Seminary through the date of their graduation.

This includes, but is not limited to:

- New students at Orientation;
- Persons not currently enrolled but who are still seeking a degree from DOCBCS;
- Any person enrolled in a course offered by DOCBCS;
- Any graduated student if DOCBCS determines that his or her degree or receipt of credit may have involved misconduct while he or she was working toward the degree (degree revocation may be invoked).

## **Non-Academic Discipline**

Attendance at Disciples of Christ Bible College and Seminary is a privilege, not a right. Consequently, enrollment at Disciples of Christ Bible College and Seminary does not guarantee continuance. Disciples of Christ Bible College and Seminary has established behavioral guidelines that are consistent with its overall purpose and philosophy as established by the Board of Trustees. Infractions of school policy, either on or off campus, may result in penalties and jeopardize your enrollment at DOCBCS.

## **Penalties**

Dean of Academic is responsible to adjudicate non-academic and academic disciplinary cases within the school. When a student is found guilty of an infraction, the President of the school will impose a penalty deemed appropriate to the offense and in the best interests of both the student and the campus community. The Vice President's decision is final in cases resulting in an oral or written reprimand. Students may appeal other penalties.

**Oral Reprimand:** An oral reprimand is the least severe penalty that may be imposed for behavioral infractions. A record of an oral reprimand is placed in the student's file and removed upon graduation or transfer if no further disciplinary action is taken.

**Written Reprimand:** A letter of reprimand is a final warning that any further behavioral problems will result in more severe penalty. A letter of reprimand will state the nature of the problem, the warning given, and a description of the next disciplinary step. A letter of reprimand becomes a permanent part of the student's record.

**Official Letter of Reprimand:** In some cases, the President may issue an official letter of reprimand. This disciplinary letter is an official warning that any further behavior problems may result in dismissal. The letter states the nature of the problem, previous disciplinary action, and a description of the next disciplinary step. A copy is kept in the student's file.

- **Scholarship Forfeiture:** school scholarships may be canceled or reduced.
- **Suspension:** The President or Dean of Academics may suspend a student from access to the campus for a specified period; from attending classes for one to three days.

**Dismissal:** Dismissal is the most severe discipline DOCBCS will administer to a student. All dismissal decisions are reviewed by the President and Dean of Academics. Dismissal will include one or more of the following penalties.

- Total loss of academic credit for all courses taken during the time of fraction. use for dismissal occurred, regardless of when the offense occurred during the trimester.
- Prohibition from campus for an indefinite amount of time, unless specific permission is granted by the President or Dean of Academics.
- The imposition of prerequisites that must be met before readmission will be considered.

- Loss of any school scholarship.
- If necessary, enforced departure from the campus within 24 hours.

Dismissed students will receive prorated refund of tuition. Students who are dismissed from the school must leave within 24 hours and may not return to the campus until authorized to do so by the President or Dean of Academics. The Administration will work with the student to ensure that they fully understand the implications of dismissal.

- Students who have been dismissed for bad conduct may reapply after six months through normal admissions procedures, providing they have met prerequisites that may have been imposed at the time of dismissal.
- Those who have been dismissed for academic reasons may apply for readmission after two semesters. However, readmission is still subject to administrative review.
- The Administration has the right and responsibility to exercise the means of discipline deemed appropriate according to individual cases.

DOCBCS is not obligated to readmit a dismissed student. However, a dismissed student may apply for readmission by following normal admission procedures. Dismissed students must have complied with any prerequisites imposed at the time of dismissal to be considered for readmission.

Cases of dismissal are automatically reviewed by the President and Dean of Academics. This task is not a part of the appeal process, but an internal process designed to ensure consistency in the application of policy and to determine if there are new lessons to learn from the cases.

### **Appeals of Non-Academic Discipline**

Students may appeal disciplinary action other than an oral or written reprimand. Appeals must be received by the Dean of Academics within two business days of the imposition of the penalty at issue. The President will convene a Discipline Appeals Committee (DAC) within two workdays to hear the appeal. The following guidelines apply.

- The DAC will be composed of three members of the faculty, excluding the applicable Dean or Vice President.
- The DAC will provide the student written notice of the time and place of the hearing.
- The Dean or Vice President will present the charges and the rationale behind the penalty.
- The student will present his or her case and answer any questions asked by the DAC.
- The DAC will deliberate in executive session to determine if the imposed discipline is fair and consistent with stated policies.
- The DAC will recommend a course of action to the President whose decision will be final.

### **STUDENT GRIEVANCE PROCEDURES**

A grievance is a just or supposed basis for complaint arising out of any alleged unauthorized or unjustified act or decision made by a member of the DOCBCS community that in any way adversely affects the status, rights, or privileges of a student. An aggrieved student may complain to the administration to correct the problem. The burden of proof is on the individual who submits a complaint. The grievance process is not the correct means for appealing disciplinary actions.

#### **Step 1 - Informal Action**

Seek resolution first through direct, informal communication with the responsible person (Matthew 18:15). Discussion between those involved is encouraged at all stages but is essential in the early stages of resolution. If the complaint cannot be resolved informally, formal action may be taken.

## Step 2 - Formal Action

The following procedure is used to resolve a formal complaint.

- a) State the grievance in writing (write a complaint) within 60 days of the alleged event and submit the complaint to the Vice President or Dean of Academics. No special form is needed, but the complaint must include:
  - i) The date you submit the complaint;
  - ii) A description of the grievance that includes all relevant information such as date(s) when the problem was evident, evidence substantiating the grievance, and witnesses; and
  - iii) A proposed resolution, that is, what you want to happen to resolve the grievance.
- b) The Vice President or Dean of Academics has two working days from the date of receipt to forward the grievance to the administrator who will serve as mediator to resolve the matter. Care will be taken to ensure that the mediator has the expertise necessary to resolve the grievance.
- c) The mediator has two working days from the date of receipt to:
  - i) Send to the student an acknowledgement that briefly summarizes the grievance and informs the student that a resolution will be sent within ten working days, and
  - ii) Forward to the President a copy of the grievance and acknowledgement.
- d) The mediator has ten working days from the date of receipt to:
  - i) Investigate the alleged basis for the complaint; ii) Investigate previous efforts taken to resolve the grievance;
  - iii) Investigate any contingencies and take such action that may help resolve the grievance; iv) Send to the aggrieved student a formal response (a statement describing what was or will be done to resolve the grievance); and
  - v) Forward to the President a copy of the formal response.
  - vi) If the student is satisfied with the formal response, the grievance is resolved.
- e) If the student is satisfied with the formal response, the grievance is resolved.
- f) If the student is not satisfied with the formal response, a request for a hearing may be made to the Grievance Committee, which:
  - i) Shall be given a copy of the case to date;
  - ii) Shall schedule a hearing date and time within seven working days of the request and notify all concerned (but not necessarily invite them to attend);
  - iii) May invite the student and any witnesses to attend the hearing—the student does not have a right to attend;
  - iv) Shall conduct the hearing as informally as possible, while reviewing and evaluating the case; v) Shall keep its deliberations confidential; and
  - vi) Shall, by majority vote, recommend to the President a course of action to finally resolve the grievance.
- g) The President will issue a decision, which shall be final, in writing to the student within three working days of the hearing.

## **Academic Affairs**

### **CREDIT HOUR SYSTEM**

Disciples of Christ Bible College and Seminary operates on a traditional credit hour system. A majority of courses are equivalent to three hours of credit, so maybe more.

### **Academic Advisement**

Academic advisement is intended to assist students in program selection, planning, course selection, and registration.

### **Student Classification**

The classification of degree candidates is based upon the number of academic credit hours earned.

#### **UNDERGRADUATE**

- Freshman: Student has earned 30 credit hours or less.
- Sophomore: Student has earned 60 credit hours or less, but more than 30 credit hours.
- Junior: Student has earned 90 credit hours or less, but more than 60 credit hours.
- Senior: Student has earned more than 120 credit hours.

#### **GRADUATE**

- First / Second / Third Year: Student has earned 25 - 72 credit hours.

### **Course Changes – Add/Withdrawal**

Course changes may occur at any time during designated periods of the term. The student may initiate withdrawal from a course by use of consultation with his/her advisor. Courses from which a student withdraws are subject to the school's refund policy.

### **Attendance Policy – On Ground**

The minimum attendance requirement is 75% of seat/contact time. If a student exceeds absences above 25% the faculty will give an automatic grade of "WF." For a regular on-ground class, a student who misses more than four weeks, (more than seven classes for courses that meet twice per week or more than three classes for block classes that meet once per week), will receive an "WF" for the course.

Attendance, personal preparation, and attentiveness are essential to learning and thus impact final grades at Disciples of Christ Bible College and Seminary. The higher the attendance percentage, the higher the attendance grade rewarded at the end of the course. The tardy student is responsible for notifying the professor of his/her presence in writing at the end of class. Students who wish to depart early should clear it with the professor/instructor prior to class. If a student's final attendance percentage falls below 75%, the student will automatically receive a WF, regardless of the reason(s) for absence.

### **Participation Policy – Online Courses**

Students are expected to attend classes regularly. For an online class, attendance is measured by regular and active participation in the online assignments and activities. The instructor will explain his or her participation requirements in the course syllabus.

Students who fail to demonstrate academic engagement for more than a week, and have not notified the instructor, may be considered no longer actively participating in the class. Consequently, the student will be subject to failing the class in the same way as student who stops attending an on-ground class.

### **Online Student Orientation**

All new online students are enrolled in an Online Student Orientation upon enrolling for the first time. The Online Student Orientation assists new online students and introduces them to the school's online platform and helps them make a smooth transition into the opportunities and expectations of the being a distance learning student. This includes the spiritual, social, and academic life of the school.

### **Transfer of Credit - Undergraduate Studies\***

Disciples of Christ Bible College and Seminary welcomes students who have completed academic work at other institutions and will accept courses which are comparable to or which meet the objectives of the Disciples of Christ Bible College and Seminary curriculum.

Course Transfer Criteria:

- Courses in which applicants have earned grades of D or F are not accepted as transfer credit.
- Transfer courses will be posted at the same level they were taken at a previous institution.

### **Catalog Requirements**

Students admitted to the school are subject to the catalog under which they are matriculated, i.e., the catalog in current use at the time of their initial enrollment. Students who interrupt their studies must reapply for admission and are subject to the catalog in use at the time of reenrollment. This includes the responsibility to meet any changes in the program they are pursuing.

During the academic year(s) for which this catalog is designated, changes may occur in curriculum, faculty, or other important areas covered in this publication. Appropriate notice will be provided to interested parties. However, all provisions herein contained are subject to change without notice and do not constitute a contract or offer to contract with any person.

### **Student Responsibility**

It is the student's responsibility to know and understand academic policies related to his or her program. The student should be familiar with the information in the academic catalog and the student handbook. Both are updated regularly.

While the school provides advisement services to its students through faculty advisors, the final responsibility rests with the student for fulfilling all the requirements for graduation, including those identified in official program audits. Students are encouraged to visit with the Registrar the year before graduation to confirm the accuracy of their program audit and their plans for fulfilling graduation requirements. This shall include requirements resulting from program modifications affecting course offerings as may be adopted by the faculty.

### **Course Requirements**

Course requirements must be fulfilled during the time parameters established by the course syllabus. Written work or assigned reading prepared to meet the requirements of one course may not be submitted to meet the requirements of another course.

## Grading System

Grades are recorded by letter and grade point according to the scale listed below. Only courses completed with a C- level grade or above will count towards the completion of a degree program. Courses in which a grade below a C- (or below a B in doctoral courses) is earned are recorded on the student's transcript and are included in the determination of the grade point average (GPA).

Grade	Scores	GPA
A	93+	4.00
A-	90-92	3.66
B+	88-89	3.33
B	83-87	3.00
B-	80-82	2.66
C+	78-79	2.33
C	73-77	2.00
C-	70-72	1.66
D+	68-69	1.33
D	63-67	1.00
D-	60-62	.66
F	59 or less	.00

P	Pass
W	Withdraw
WP	Withdraw Passing
WF	Withdraw Failing
IN	Incomplete
CR	Credit
T	Transfer
AU	Audit

## Challenges to Grades

Challenges to grades received for or during a given semester must occur by the end of the subsequent semester. No challenges will be considered beyond that period.

## Withdrawals

After the designated time on the academic calendar for withdrawal without recording, withdrawals are noted with one of the following designations: "W" (Withdrawal), "WP" (Withdraw Passing), "WF" (Withdraw Failing). "W" and "WP" are not calculated in the term or cumulative grade point average. However, a "WF" is calculated as an "F" in determining the term and cumulative grade point average. Courses receiving a grade of "W", "WP", or "WF" count as hours attempted, but are not calculated when factoring the quantitative satisfactory academic progress ratio.

## No-Show Policy

An on-ground student who does not attend or participate in any registered classes the first week, will be classified as a "no show" student and will be administratively withdrawn from all classes at the end of add/drop week. An online student who does not login to any registered class the first week of online classes will also be considered a "no show" and the student will be withdrawn from all classes and Canvas or Google Classroom access.

**Academic Honors**

The Dean's List recognizes students who have earned a Term GPA of 3.5 or higher.

The President's List recognizes students who have earned a term GPA of 4.0.

**Assignments**

All assignments are due on the dates established by the course Professor/Instructor. Assignments turned in after the scheduled due date will be penalized according to the professor's course policy.

**Final Examinations**

All final examinations must be taken at the scheduled time. Early final exams are not allowed and late exams are given only when extenuating circumstances are present (sudden, major illness, death in family). A request for a late examination must be approved by the professor in order to make up a final exam.

**Transcripts**

Any student requiring a transcript of his/her grades must fill out and submit an Official Transcript Request Form. There is a \$10 fee to request an official transcript. Disciples of Christ Bible College and Seminary requires a signed document from the student requesting the transcript before the transcript can be produced.

**Official Grades**

Official grades from each professor are due one week after final exams. After receiving the grades, the Office of the Registrar records the final grades and publishes them.

**Evaluation of Academic Progress**

Students can monitor their academic progress in all of their courses at any time. At the end of each semester, the Registrar will evaluate students and identify which students require academic rehabilitative measures and report them to the Academic Office.

**Academic Rehabilitative Measures**

Academic performance that fails to achieve SAP will result in Academic Watch, Academic Probation, or Academic Suspension. All of these rehabilitative measures involve mandatory requirements designed to help the student overcome any challenges related to achieving SAP. Academic status is communicated through the Academic Office in a letter to the student. Students who fail to satisfactorily complete the requirements of Academic Probation will be subject to Academic Suspension.

Academic Status	Definition	Requirements
Good Standing	2.25 GPA or higher	Maintain your GPA
Academic Watch	Cumulative GPA lower than 2.25 but still above a 2.00	<ul style="list-style-type: none"> <li>• Meet with your academic advisor</li> <li>• Attend one (1) documented tutoring session either online or on-ground</li> </ul>
Academic Probation	Cumulative GPA lower than 2.0 and/or failure to complete at least 67% of attempted hours for the semester	<ul style="list-style-type: none"> <li>• Meet with the Dean of Academics to develop an academic care plan to determine areas of growth and interventions needed</li> <li>• Mandatory attendance at two (2) Success workshops</li> <li>• Mandatory meetings (2) with your advisor or assigned mentor</li> <li>• Mandatory documented tutoring sessions (2) either online or on-ground</li> </ul> <p><i>Students who fail to satisfactorily complete the requirements of Academic Probation will be subject to Academic Suspension.</i></p>
Academic Suspension	Cumulative GPA remains below 2.0 and/or failure to complete at least 67% of attempted hours and/or student receives more than 50% of his or her grades as "F" or "WF"	<ul style="list-style-type: none"> <li>• Suspended from DOCBCS</li> <li>• May apply to re-enroll by completing Reapplication Form</li> </ul> <p><i>*Students on Academic Suspension must come back into compliance.</i></p>
Academic Expulsion	Failure to succeed after second suspension	<ul style="list-style-type: none"> <li>• Withdraw from DOCBCS</li> <li>• Reapply the following through the Office of Admissions</li> </ul>

## APPEALS AND GRIEVANCES

### Academic Appeals and Personal Grievance Policy

Disciples of Christ Bible College and Seminary has an established process for resolving concerns and complaints within the college. Any student personally aggrieved by a staff member's words, actions, or decisions may submit an appeal or grievance to their appropriate Dean or the Dean of Academics. The Academic Committee will convene to consider the appeal or grievance.

The student must notify their Dean in writing of his/her intent to appeal the sanction or to pursue the grievance within 30 days of the student's notification of the sanction or the event of personal grievance. If student does not

provide this written notice, with applicable documentation, within 30 days of the sanction notice or event, he or she waives the right to pursue the appeal/grievance.

The written appeal must be submitted in writing (email and/or hard copy) and include the following:

- The heading "Academic Appeal";
- Student's name and Student ID Number;
- Nature and background of appeal/grievance;
- Date of occurrence and/or notification;
- Date and description of College's communication with outcome;
- Signed and dated, or with email signature.

The Dean of Academics will present the grievance in accordance with the nature of the grievance:

- **Academic Dishonesty Sanction:** The appropriate Dean will provide a copy of the appeal to the instructor involved and convene the Academic Committee to review the student's appeal and render a decision.
- **Personal Grievance:** The appropriate Dean will provide a copy of the grievance to the staff member involved and convene the Academic Committee to review the student's appeal and render a decision. The Academic Committee may decide to gather more information from the student and a peer (student) advocate of the student's choice.
- **Satisfactory Academic Progress sanction:** The student must submit an Academic Suspension Appeal with the required documentation to their appropriate Dean. The Dean will request and convene the Academic Committee to review the student's appeal and render a decision. If the student's appeal is accepted, the student will be placed on Academic Probation. Unusual or mitigating circumstances for which a suspension may be appealed include, but are not limited to, 1) the death of a relative of the student, 2) debilitating injury or illness of the student, 3) other emergency or special circumstances.

### **Time Limits for Academic Program completions**

Disciples of Christ Bible College and Seminary does not provide a maximum time limits for the completion of an academic program.

### **Program Change**

Any student enrolled in an undergraduate or graduate program who desires to change programs must submit a Petition for Program Change to the Office of the Registrar.

### **Degree Conferral/Graduation**

There is only one commencement ceremony and students expecting to graduate will submit their application for graduation to the Office of the Registrar by the submission deadlines outlined in the Graduation Information Packet. To graduate, student must demonstrate that all requirements for the completion of their program will be fulfilled by the time of graduation. If a student fails a course required for degree completion, their degree will not be conferred, and the student will need to reapply for graduation once the outstanding requirements have been completed. Students must have a minimum cumulative GPA of 2.0 to graduate.

### **Graduating with Honors**

Undergraduate: Students fulfilling all degree requirements and earning a grade point average of 3.9 or above will graduate summa cum laude. Students completing their program with a 3.7 to 3.89 will graduate magna cum laude. Those completing the program with a grade point average of 3.5 to 3.69 will be graduated cum laude.

Graduate Studies: Students completing all degree requirements with a 4.0 grade point average are graduated "With High Honors." Those achieving a grade point average of 3.80 to 3.99 are graduated "With Honors."

### **Honorary Degrees Awarded**

An honorary doctoral degree is an academic degree that is often awarded in recognition of one's life experiences. It is denoted by the letters "h.c.", which is an abbreviation for "honoris causa" (Latin for "for the sake of honor"). This means that the degree is bestowed as an honor rather than through the completion of certain academic requirements. Honorary degrees through Disciples of Christ Bible College and Seminary are awarded only through the Office of the President of the college.

### **Honorary Degree procedures and guidelines**

#### I. Criteria and guidelines

Titles of honorary degrees available for conferral

Doctor of Divinity (D.Div) – This ecclesiastical degree is not intended to compete with a traditional academic or professional doctorate. This honorary degree is award to candidates that are called to the pastoral ministry.

#### II. Process for nominations

Nominations for candidates may come from a variety of sources, including individual faculty members, departments, programs, schools, colleges, or campuses. They must be submitted through the office of the Dean of Academics. Additional letters supporting the nomination may be included.

#### Requirements:

- Must be at least 35 years old.
- Must have a High School Diploma or GED
- Send copies of all degrees, credentials, licenses, or other documentation.
- Send a recent photo of nominee.
- Two-page statement briefly describing the individual's accomplishments, including contributions to society, culture, scholarship, science, or art; and If available, include a brief biography of the person and why you believe you should be awarded an Honorary Degree.
- Produce substantial evidence that you are a licensed and ordained Minister of the Gospel.
- Verify that you have had significant ministerial experience.
- Prepare or present a typed two-page summary or resume of your work for the Lord.
- Secure the endorsements of three ordained Ministers and or other prominent Church leaders.

#### III. Review, Selection and Notification

All paperwork for honorary degree nominees will be screened and recommended with supporting rationale, to the Office of the President.

#### IV. Confidentiality

Every effort will be made to ensure that individual nominations and discussions of nominees be confidential throughout the process. Only the Office of the President is authorized to award the honorary degree. The nominee will be informed after the final confirmation of the degree by the Office of the President.

## **Academic Integrity Standard**

Students have a responsibility to promote academic integrity at DOCBCS by not participating in or facilitating others' participation in any act of academic dishonesty and by reporting all violations or suspected violations of the Academic Integrity Standard to their instructors. Intellectual responsibility applies to all work done by students.

Violations of the Academic Integrity Standard (academic violations) include, but are not limited to:

- Cheating: (1) Using or attempting to use or providing others with any unauthorized assistance in taking quizzes, tests, examinations, or in any other academic exercise or activity including working in a group when the instructor has designated that the quiz, test, examination, or any other academic exercise or activity be done "individually;" (2) depending on the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) substituting for another student, or permitting another student to substitute for oneself, in taking an examination or preparing academic works; (4) acquiring tests or other academic material belonging to a faculty member, staff member, or another student without express permission; (5) continuing to write after time has been called on a quiz, test, examination, or any other academic exercise or activity; (6) submitting substantially the same work for credit in more than one class, except with prior approval of the instructor; or (7) engaging in any form of research fraud.
- Falsification: altering or fabricating any information or citation in an academic exercise or activity.
- Plagiarism: representing, by paraphrase or direct quotation, the published or unpublished work of another person as one's own in any academic exercise or activity without full and clear acknowledgement. It also includes using materials prepared by another person or by an agency engaged in the sale of term papers or other academic materials.

## **Discipline Regarding Academic Integrity Violations**

A Professor/Instructor has full autonomy to evaluate a student's academic performance in a course. If a student commits an academic violation, the Professor/Instructor may sanction the student. Such sanctions may include: (1) requiring the student to rewrite a paper/assignment or to retake a test/examination; (2) adjusting the student's grade – for either an assignment/test or the course; (3) giving the student a failing grade for the course; or (4) taking actions as appropriate. Additional disciplinary action beyond Professor/Instructor sanction shall be determined by the Academic Committee. The penalty that DOCBCS will impose on a student for the first Academic Integrity violation is placement on academic integrity probation after the first offense.

The penalties that DOCBCS may impose on a student for multiple or egregious academic integrity violations are:

- Probation: continued participation in an academic program predicated upon the student satisfying certain requirements as specified in a written notice of probation. Probation is for a designated period of time and includes the probability of more severe disciplinary penalties if the student does not comply with the specified requirement or is found to be committing academic integrity violations during the probationary period. The student must request termination of the probation in writing.
- Suspension: temporary dismissal from an academic program or from the College for a specified time, after which the student is eligible to return to the College.
- Expulsion: permanent dismissal either from an academic program or from the College.
- Assigning a designation with a course grade indicating an academic integrity violation involving academic integrity. Conditions for removal may be specified, but the designation remains on the student's transcript for a minimum of one year; provided however, that once the student's degree is posted to the transcript, the designation may not be removed thereafter.

## **Request for Policy Exception**

Students may petition to have stated policies modified in a given situation due to extenuating circumstances. The student must submit a Petition for Policy Exception to the Office of the Registrar for submission to the Dean of Academics.

## **Change of Grade**

Grades reported by the Professor/Instructor are considered permanent and final. Under specific circumstances, a change of a grade may be requested: to correct a clerical or procedural error or to change an Incomplete to the earned grade. The student must contact the course professor and communicate the clerical or procedural error. The professor will confirm clerical or procedural error, make the necessary change and submit completion to the Office of the Registrar. Any changes to grades must occur by the end of the academic program.

## **Withdrawal from the Institution**

Students wishing to withdraw from the school must complete an Official Withdraw Form, obtain the required signatures, and submit it to the Office of the Registrar. Courses must be officially dropped, or a grade of F will be entered on the academic transcript.

## **Leave of Absence**

A student may need to take time off from school. These reasons may include financial challenges, family issues, personal issues, health, etc. DOCBCS calls this a “leave of absence” and allows such a break in enrollment however, the student will be subject to readmission procedures. By filing a temporary leave of absence, a student can return to the college without penalty. If the student does not return to DOCBCS within the time originally requested (no longer than a year), the student will be considered as having withdrawn from the college.

### **Criteria**

- Cumulative GPA of 2.0 or better
- Student account paid in full
- Meeting with the student's advisor or Dean of Academics

Students who do not return at the end of the approved leave or students who drop all their courses without being granted official leave of absence will be required to apply for readmission. If readmitted, the student will reenter the college under the current catalog.

## **Incomplete Work**

Students on leave may complete coursework for which an Incomplete grade was reported. If the coursework is not completed within that timeframe, the student will receive failing grades for Incomplete courses.

## **Deadline**

Students should try to apply for a leave of absence before the course starts. If a student wishes to withdraw during the course, all monies paid up to that point are final.

## **Dismissal**

The institution reserves the right to dismiss any student failing to make satisfactory academic progress towards his/her academic program, who violates academic honesty standards or the school's lifestyle policy, and/or fails to meet his/her financial obligations.

## Undergraduate Academic Program Overview

The primary goal of the curriculum at Disciples of Christ Bible College and Seminary is to enable students to become effective instruments of Christ, both personally and vocationally. The focus of the curriculum is on biblical, theological, and the practices of ministry studies. All our curriculums offer the opportunity for students to master the content of the Word of God, to understand its truths, apply it, and convey those truths to others. The systematic study of God's Word allows students to become sensitive to their own spiritual formation and potential before Christ as well as effective in applying the Word to a changing culture.

Ministry skill courses and supervised ministry opportunities provide students with the knowledge, tools, and experience of applying the truths of God to the needs of people. Students learn to share biblical truths through preaching, teaching, witnessing, counseling, caring, and modeling. Those seeking training for vocational ministry, those seeking foundational biblical ministry training to enhance another vocational calling, and those seeking personal spiritual enrichment, Disciples of Christ Bible College and Seminary offers a flexible selection of programs to meet individual needs.

Disciples of Christ Bible College and Seminary has two Associate Degree programs: Associate of Christian Ministry and Associate of Christian Religion. DOCBCS also offers a Baccalaureate degree in Christian Education, Christian Ministry, Christian Religion, and Christian Theology.

### UNDERGRADUATE | ASSOCIATE DEGREES

#### ASSOCIATE OF CHRISTIAN MINISTRY

The Associate of Christian Ministry (ACM) degree is a program providing foundational training for a variety of ministry opportunities and allowing the student the opportunity to engage a broader educational component for formulating a biblical and Christian worldview. This degree program is particularly helpful to those students who have been called to a secular vocation, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized vocational training.

This program is also a stepping-stone for those students preparing for vocational ministry and striving to obtain the baccalaureate degree. All the courses in the associate degree program may be applied to the baccalaureate degree.

#### Program Objectives

The Associate of Christian Ministry degree seeks to:

- Provide students with the opportunity for spiritual enrichment within a Spirit-filled ethos;
- Provide students with a basic foundational understanding of Scripture;
- Provide students an understanding of the basic doctrines and teachings of the Church;
- Assist students in developing a Christian worldview and lifestyle;
- Provide exposure to the practices of ministry; and
- Develop a commitment for lifelong development and ministry.

#### Learning Outcomes

Upon completion of the Associate degree, students will be able to:

- Demonstrate a fundamental knowledge of the content and teachings of Scripture;
- Articulate an understanding of basic Christian doctrines;
- Evidence a knowledge of Christian tradition and practices;
- Demonstrate a basic knowledge of the fundamentals and practices of ministry;
- Articulate a basic Christian worldview and lifestyle;
- Evidence growth and development in spiritual discipline; and
- Demonstrate a commitment to lifelong enrichment.

## Graduation Requirements

To graduate with the Associate of Christian Ministry degree, the student must:

- Complete a total of 60 credit hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the proficiency exam requirements; and
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

ASSOCIATES OF CHRISTIAN MINISTRY		DEGREE PLAN	CREDIT HOURS
<b>General Courses: 33 hours</b>			
<b>BIBL 101</b>	Basic Christianity		6
<b>APOL 101</b>	Defending Your Faith: Introduction to Apologetics I/II		6
<b>CHIS 101</b>	Church History in Plain Language: Fourth Edition		6
<b>BIBL 102</b>	Interpretation of the Gospel		3
<b>TEST 101</b>	Old Testament Survey I/II		6
<b>TEST 102</b>	New Testament Survey I/II		6
<b>Core Courses: 21 hours</b>			
<b>APOL 102</b>	Apologetics for a New Generation		3
<b>CMIN 101</b>	Interpreting the Bible: An overview of Hermeneutics		6
<b>CMIN 102</b>	Preaching and Preachers		6
<b>CMIN 103</b>	Seven Practices of Effective Ministry		6
<b>Research Courses: 6 hours</b>			
<b>REWT 301</b>	Research & Writing for Relig. Disciplines		3
<b>REWT 350</b>	Thesis Project		3
<b>TOTAL REQUIREMENTS:</b>			<b>60</b>

## **ASSOCIATE OF CHRISTIAN RELIGION**

The Associate of Christian Religion degree program provides foundational training for a variety of ministry related opportunities. Student are engaged in a rigorous educational environment for sharpening one's Christian religious skills while formulating a biblical and Christian world-view. This degree program is helpful to those students called into the Christian Ministry, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized training. This program also prepares students for obtaining a baccalaureate degree in Christian Religion.

### **Program Objectives**

The Associate of Christian Religion degree seeks:

- To graduate competent Christian leaders for the local or global church ministry;
- To produce biblically formed and theologically informed Christians;
- To equip gifted Christian leaders for the Christian ministry;
- Assist students in developing a Christian worldview and lifestyle;
- Provide exposure to the Christian Religion; and
- Develop a commitment for lifelong development and ministry.

### **Learning Outcomes**

A graduate of the Associate of Christian Religion degree will be able to:

- Organize & successfully administrate aspects of Christian Religion;
- Demonstrate the biblical and leadership skills necessary for the effective leading of a local or global church;
- Analyze problems in their field (Christian Religion) and develop collaborative solutions or strategies to resolve those problems;
- Communicate a solid biblical view through effective teaching, writing, and listening skills;
- Evaluate their personal strengths and weaknesses honestly in the light of biblical wisdom and regular pastoral accountability;
- Pastor and build biblical community among their local church and creatively execute that vision.

### **Graduation Requirements**

To graduate with the Associate of Christian Religion degree, the student must:

- Complete a total of 60 credit hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the proficiency exam requirements; and
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## ASSOCIATES OF CHRISTIAN RELIGION

## DEGREE PLAN

		CREDIT HOURS
<b>General Courses: 54 hours</b>		
<b>BIBL 102</b>	<b>Interpretation of the Gospel</b>	<b>6</b>
<b>APOL 101</b>	<b>Defending Your Faith: Introduction to Apologetics I/II</b>	<b>6</b>
<b>CHIS 101</b>	<b>Church History in Plain Language: Fourth Edition</b>	<b>6</b>
<b>APOL 102</b>	<b>Apologetics for a New Generation</b>	<b>3</b>
<b>TEST 101</b>	<b>Old Testament Survey I/II</b>	<b>6</b>
<b>TEST 102</b>	<b>New Testament Survey I/II</b>	<b>6</b>
<b>APOL 104</b>	<b>The Evidence for the Resurrection</b>	<b>3</b>
<b>APOL 105</b>	<b>Arguments for the Existence of God I/II</b>	<b>6</b>
<b>THEO 101</b>	<b>Preaching and Preachers</b>	<b>6</b>
<b>BIBL 150</b>	<b>Seven Practices of Effective Ministry</b>	<b>6</b>
<b>Research Courses: 6 hours</b>		
<b>REWT 301</b>	<b>Research &amp; Writing for Relig. Disciplines</b>	<b>3</b>
<b>REWT 350</b>	<b>Thesis Project</b>	<b>3</b>
<b>TOTAL REQUIREMENTS:</b>		<b>60</b>

## UNDERGRADUATE | BACCALAUREATE DEGREES

The Baccalaureate Degree is a four-year degree program providing students with professional ministerial training for the ministry. Our degree offers a thorough and solid grounding in Biblical, doctrinal, and practices of the ministry within a strong Spirit-filled church. Our curriculum enables students to formulate a biblical worldview and biblical mindset for life in the ministry. Our bachelor's degree programs allow our student to focus on studies, which will best prepare them for the ministry to which God has called them.

### **Bachelor's Degree Objectives**

The Bachelor's degree program seeks to:

- Provide a foundation for advanced academic and professional endeavors;
- Affirm the call to Christian ministry;
- Provide direction for personal spiritual growth and development;
- Assist in developing a Christian worldview and lifestyle;
- Provide the basic knowledge, understanding, and skills for ministry;
- Encourage students to participate actively in the life and ministry of the church; and
- Build study, thinking, and communion skills for academic and ministry success.

### **General and Major Curriculum Learning Outcomes**

Upon completion of the bachelor's degree, students will be able to:

- Demonstrate a foundational knowledge of Scripture and the doctrines of the Church;
- Demonstrate an appreciation for God's creative design, redemptive purposes, and renewing activity in the broad arena of creation.
- Exhibit Christ-like character through Spirit-empowered life and service.
- Respond to cultural and spiritual questions from a biblically based worldview;
- Integrate biblical and theological knowledge with the philosophical and practical application of ministry;
- Communicate with clarity and conviction in written, oral, and interpersonal contexts

## **BACHELORS IN CHRISTIAN EDUCATION**

### **Program Objectives**

This degree seeks to:

- Provide in-depth and comprehensive coverage of the contents of the Bible;
- Provide instruction in sound biblical principles of ministry;
- Present the various tools and methodologies available in the hermeneutical tasks;
- Examine the broad range of issues involved in interpreting the Bible;
- Explore various theological responses to issues raised by the biblical text.

### **Learning Outcomes**

In addition to achieving success with the curriculum learning outcomes, upon completing this degree, our students will be able to:

- Utilize sound biblical principles and basic grammatical aids in the interpretation of Scripture;
- Answer critical questions concerning authorship and place of composition of the books of the Bible;
- Analyze the primary people, places, and events described in the books of the Old and New Testaments;
- Demonstrate an understanding of the inspiration of the Holy Spirit in the composition of Scripture, as well as the illumination of the Holy Spirit in the reading and application of Scripture;
- Demonstrate a fundamental knowledge of the history, traditions, and practices of the Church.

## Graduation Requirements

To graduate with the Bachelor in Christian Education the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## BACHELORS IN CHRISTIAN EDUCATION

## DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 60 hours</b>		
<b>APOL 204</b>	A Christian Faith for Today	6
<b>APOL 205</b>	Christian Apologetic as Cross-Cultural Dialogue	6
<b>TEST 201</b>	Old Testament Survey I/II	6
<b>TEST 202</b>	New Testament Survey I/II	6
<b>BIBL 250</b>	ACTS I	6
<b>BIBL 255</b>	ACT II	6
<b>BIBL 260</b>	Romans I	6
<b>BIBL 265</b>	Romans II	6
<b>BIBL 270</b>	Ephesians I	6
<b>BIBL 275</b>	Ephesians II	6
<b>MAJOR COURSES: 48 HOURS</b>		
<b>CEDU 210</b>	Teaching the Bible: Through popular Culture and the Art I	6
<b>CEDU 211</b>	Teaching the Bible: Through popular Culture and the Art II	6
<b>CEDU 220</b>	Science & the Bible: Evidence-Based Christian Belief I	6
<b>CEDU 221</b>	Science & the Bible: Evidence-Based Christian Belief II	6
<b>CEDU 201</b>	Religions of the World	6
<b>CEDU 205</b>	Early Christianity	6
<b>CEDU 250</b>	How To Teach Religion I	6
<b>CEDU 251</b>	How To Teach Religion II	6
<b>RESEARCH COURSE: 12 HOURS</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciples	6
<b>THES 350</b>	Thesis Project	6
<b>TOTAL REQUIREMENTS:</b>		120

## **BACHELORS IN CHRISTIAN MINISTRY**

### **Program Objectives**

This concentration seeks to:

- Provide an in-depth and broad coverage of the contents of the Bible;
- Provide a knowledge of Cross-Cultural Dialogue;
- Provide instruction in principles of Ministry;
- Examine the broad range of issues involved in interpreting the Scriptures;
- Explore various theological responses to issues raised by the biblical text;
- Develop practical ministry skills through supervised ministry experiences.

### **Learning Outcomes**

Upon completion of this concentration, students will be able to:

- Demonstrate a foundational knowledge of Scripture;
- Demonstrate a foundational knowledge of Christian Ministry;
- Answer critical questions concerning authorship and place of composition of the books of the Bible;
- Identify the primary people, places, and events described in the Scriptures;
- Articulate an understanding of the inspiration of the Holy Spirit in the composition of Scripture;
- Articulate knowledge of and show ability to participate in Christian Ministry.

### **Graduation Requirements:**

To graduate with the Bachelor in Christian Ministry:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

**BACHELORS IN CHRISTIAN MINISTRY****DEGREE PLAN**

		<b>CREDIT HOURS</b>
<b>GENERAL COURSE: 60 hours</b>		
<b>APOL 204</b>	A Christian Faith for Today	6
<b>APOL 205</b>	Christian Apologetic as Cross-Cultural Dialogue	6
<b>TEST 201</b>	Old Testament Survey I/II	6
<b>TEST 202</b>	New Testament Survey I/II	6
<b>BIBL 250</b>	ACTS I	6
<b>BIBL 255</b>	ACT II	6
<b>BIBL 260</b>	Romans I	6
<b>BIBL 265</b>	Romans II	6
<b>BIBL 270</b>	Ephesians I	6
<b>BIBL 275</b>	Ephesians II	6
<b>MAJOR COURSES: 48 HOURS</b>		
<b>CMIN 201</b>	Evangelism for the Tongue-Tied I	6
<b>CMIN 202</b>	Evangelism for the Tongue-Tied II	6
<b>CMIN 210</b>	Pre-Christian Paul	6
<b>CMIN 215</b>	Preaching Christ in all of Scripture	6
<b>CLDR 201</b>	The Leadership Style of Jesus I	6
<b>CLDR 202</b>	The Leadership Style of Jesus II	6
<b>CLDR 210</b>	Spiritual Leadership I	6
<b>CLDR 211</b>	Spiritual Leadership II	6
<b>RESEARCH COURSE: 12 HOURS</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciples	6
<b>THES 350</b>	Thesis Project	6
<b>TOTAL REQUIREMENTS:</b>		120

## BACHELORS IN CHRISTIAN RELIGION

### Program Objectives

This degree seeks to:

- Provide a solid biblical and theological foundation in Christian Religion;
- Develop the personal life of the student;
- Provide basic knowledge and skills necessary for an effective Christian Religion study;
- This is a pre-professional program which seeks to prepare, equip and empower students for a great depth in Christian Religion in the local church.

### Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements Learning outcomes, upon completing this degree, students will be able to:

- Apply a solid knowledge of Scripture with proper hermeneutical skills;
- Demonstrate an understanding of the nature and theology of Christian Religion;
- Identify the qualifying factors in a calling toward Christian Religion;
- Explain how to equip the local church ministry through your knowledge of Christian Religion;
- Describe the various styles of world religions and their distinctives.

### Graduation Requirements

To graduate with the Bachelor of Biblical Counseling degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## BACHELORS IN CHRISTIAN RELIGION

## DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 60 hours</b>		
<b>APOL 204</b>	A Christian Faith for Today	6
<b>APOL 205</b>	Christian Apologetic as Cross-Cultural Dialogue	6
<b>TEST 201</b>	Old Testament Survey I/II	6
<b>TEST 202</b>	New Testament Survey I/II	6
<b>BIBL 250</b>	ACTS I	6
<b>BIBL 255</b>	ACT II	6
<b>BIBL 260</b>	Romans I	6
<b>BIBL 265</b>	Romans II	6
<b>BIBL 270</b>	Ephesians I	6
<b>BIBL 275</b>	Ephesians II	6
<b>MAJOR COURSES: 48 HOURS</b>		

<b>THEO 201</b>	Religion, Theology and the Human Science I	6
<b>THEO 202</b>	Religion, Theology and the Human Science II	6
<b>RELI 202</b>	History of Life	6
<b>CREL 201</b>	Religions of the World	6
<b>RELI 210</b>	Scripture a very Theological Proposal I	6
<b>RELI 215</b>	Scripture a very Theological Proposal II	6
<b>RELI 220</b>	Salvation in the New Testament I	6
<b>RELI 225</b>	Salvation in the New Testament II	6
<b>RESEARCH COURSE: 12 HOURS</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciples	6
<b>THES 350</b>	Thesis Project	6
<b>TOTAL REQUIREMENTS:</b>		120

## **BACHELORS IN CHRISTIAN THEOLOGY**

### **Program Objectives**

This degree seeks to:

- Provide a general ministry and Biblical studies discipline
- Provide a solid biblical foundation for the general practices of Christian Theology;
- Provide a theological foundation for general ministry with a Charismatic distinctive;
- Provide a basic understanding of the Christian message and how to communicate it;
- Provide an understanding and appreciation for the theology of the Word of God.

### **Learning Outcomes**

In addition to achieving success with the Undergraduate Core Curriculum Requirements learning outcomes, upon completing this degree, students will be able to:

- Display evidence of a biblical and Christian theological knowledge;
- Articulate a biblical philosophy of life and ministry that evidences a charismatic dimension;
- Evidence a solid knowledge of Scripture, the proper use of hermeneutics, and the ability to communicate the gospel message in both oral and written form; and
- Demonstrate the basic functional skills for successful Christian living and Christian theological ministry.

### **Graduation Requirements**

To graduate with the Bachelor of Christian Ministries degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

**BACHELORS IN CHRISTIAN THEOLOGY**
**DEGREE PLAN**

		<b>CREDIT HOURS</b>
<b>GENERAL COURSE: 60 hours</b>		
<b>APOL 204</b>	A Christian Faith for Today	6
<b>APOL 205</b>	Christian Apologetic as Cross-Cultural Dialogue	6
<b>TEST 201</b>	Old Testament Survey I/II	6
<b>TEST 202</b>	New Testament Survey I/II	6
<b>BIBL 250</b>	ACTS I	6
<b>BIBL 255</b>	ACT II	6
<b>BIBL 260</b>	Romans I	6
<b>BIBL 265</b>	Romans II	6
<b>BIBL 270</b>	Ephesians I	6
<b>BIBL 275</b>	Ephesians II	6
<b>MAJOR COURSES: 48 HOURS</b>		
<b>THEO 230</b>	Reformed Theology I	6
<b>THEO 231</b>	Reformed Theology II	6
<b>THEO 240</b>	Theology of Ministry I	6
<b>THEO 241</b>	Theology of Ministry II	6
<b>THEO 250</b>	The Bible, Theology, and Faith I	6
<b>THEO 251</b>	The Bible, Theology, and Faith II	6
<b>THEO 260</b>	A Theology of Public Life I	6
<b>THEO 261</b>	A Theology of Public Life II	6
<b>RESEARCH COURSE: 12 HOURS</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciples	6
<b>THES 350</b>	Thesis Project	6
<b>TOTAL REQUIREMENTS:</b>		<b>120</b>

## Undergraduate Course Numbers

Disciples of Christ Bible College and Seminary uses a system of letter prefixes and Arabic numerals to identify its courses in the academic catalog, course syllabi, and on transcripts. The letters designate the curriculum area or discipline and the first of the four numbers indicate the relative academic level of the course: 1, freshman level; 2, sophomore level; 3, junior level; and 4, senior level.

APOL	Apologetics
BIBL	Biblical Studies
BIBT	Biblical Theology
CEDU	Christian Education
CHIS	Church History in Plain Language: Fourth Edition
CLDR	Christian Leadership
CMIN	Christian Ministry
CREL	Christian Religion
REWT	Research & Writing for Relig. Disciplines
THEO	Theology
THES	Thesis Project
TEST	Old / New Testament Survey I / II

## Undergraduate Course Descriptions

### APOLOGETICS

#### **APOL 101 Defending Your Faith: Introduction to Apologetics I / II**

An Overview of Classical Apologetics with R.C. Sproul, Dr. Sproul surveys the history of apologetics and demonstrates that reason and science are your allies in defending the existence of God and the historical truth claims of Jesus Christ. *6 Hours*

#### **APOL 102 Apologetics for a New Generation**

*A Biblical and Culturally Relevant Approach to Talking About God. 3 Hours*

#### **APOL 104 The Evidence for the Resurrection**

*A Biblical Approach to Talking About Jesus Christ's Resurrection. 3 Hours*

#### **APOL 105 Arguments for the Existence of God I / II**

*A quest to understand religion and why people believe in God. 6 Hours*

#### **APOL 204 A Christian Faith for Today**

*Provides both Christians and sceptics with a much-needed response to modernity's challenge to God. A return to the Biblical stories and sources at the roots of modern faith and to theological problems such as Jesus' divinity and humanity. 6 Hours*

#### **APOL 205 Christian Apologetic as Cross-Cultural Dialogue**

*A call for a new understanding of apologetics, moving away from appeals to tran-cultural rationality, arguing for a new form of cross-cultural dialogue. 6 Hours*

## BIBLICAL STUDIES

### **BIBL 101 Basic Christianity**

This introductory course to the Bible deals with two domains of study: (1) Pentecostal/Charismatic doctrine of the Bible (inspiration and authority) and its role in faith and formation; and (2) survey of the narrative of Scripture, genres, canonical history, and version and translation history. *6 Hours*

### **BIBL 102 Interpretation of the Gospel**

*A meaningful study of the NT Gospels entails a consideration of the question of definition. Essentially, what are the Gospels. 3 Hours*

### **BIBL 150 Spiritual Strategies: A Manual for Spiritual Warfare I / II**

*This book moves participants beyond the natural world into the realm of the spirit. Tactics of the enemy are analyzed and strategies of spiritual warfare assuring victory over the principalities and powers of the spirit world are explained. 6 Hours*

### **BIBL 250 ACTS I**

*The book of ACTS. 6 Hours*

### **BIBL 255 ACTS II**

*The book of ACTS. 6 Hours*

### **BIBL 260 ROMANS I**

*The book of Romans. 6 Hours*

### **BIBL 265 ROMANS II**

*The book of Romans. 6 Hours*

### **BIBL 270 EPHESIANS I**

*The book of Ephesians. 6 Hours*

### **BIBL 275 EPHESIANS II**

*The book of Ephesians. 6 Hours*

## CHRISTIAN HISTORY

### **CHIS 101 Church History in Plain Language: Fourth Edition**

*This latest edition of the book takes a close look at the rapid growth of evangelical and Pentecostal Christianity in the southern hemisphere, addresses the decline in traditional mainline denominations, examines the influence of technology on the spread of the gospel, and discusses how Christianity intersects with other religions in countries all over the world. 6 Hours*

## CHRISTIAN EDUCATION

### **CEDU 205 Early Christianity**

*This concise and engaging introduction to the history of early Christianity examines the development of Christianity from its origins up through the year 620. 6 Hours*

### **CEDU 210 Teaching the Bible: Through popular Culture and the Arts I**

*This resource offers brief overviews of hundreds of easily accessible examples of arts, film, literature, music, and other media and outlines strategies for incorporation them effectively and concisely in the classroom. 6 Hours*

**CEDU 211 Teaching the Bible: Through popular Culture and the Arts II**

*This resource offers brief overviews of hundreds of easily accessible examples of arts, film, literature, music, and other media and outlines strategies for incorporation them effectively and concisely in the classroom. 6 Hours*

**CEDU 220 Science & the Bible: Evidence-Based Christian Belief I**

*This book serves to emphasize the central role of evidence, rather than blind faith in religion as well as in science. 6 Hours*

**CEDU 221 Science & the Bible: Evidence-Based Christian Belief II**

*This book serves to emphasize the central role of evidence, rather than blind faith in religion as well as in science. 6 Hours*

**CEDU 250 How To Teach Religion I**

*How to cultivate a religious attitude, religious ideals, loyalties, habits, and the sense of responsibility for others; how to organize the mass of material for all this in the Bible, in nature, history, and great biographies. 6 Hours*

**CEDU 251 How To Teach Religion II**

*How to cultivate a religious attitude, religious ideals, loyalties, habits, and the sense of responsibility for others; how to organize the mass of material for all this in the Bible, in nature, history, and great biographies. 6 Hours*

CHRISTIAN LEADERSHIP

**CLDR 201 The Leadership Style of Jesus I**

*An enlightening look and perspective that challenges us to consider their own characteristics. Examines five parts of leadership including the beginnings of leadership, the qualities of leadership, the temptations of leadership, the problems of leadership and the future of leadership. 6 Hours*

**CLDR 202 The Leadership Style of Jesus II**

*An enlightening look and perspective that challenges us to consider their own characteristics. Examines five parts of leadership including the beginnings of leadership, the qualities of leadership, the temptations of leadership, the problems of leadership and the future of leadership. 6 Hours*

**CLDR 210 Spiritual Leadership I**

*Takes the Bible's wisdom, paired with Bible character qualities and adds in advice of many admired past and present Christian leaders. 6 Hours*

**CLDR 211 Spiritual Leadership II**

*Takes the Bible's wisdom, paired with Bible character qualities and adds in advice of many admired past and present Christian leaders. 6 Hours*

CHRISTIAN MINISTRY

**CMIN 101 Interpreting The Bible: An overview of Hermeneutics**

*An understanding of hermeneutics enables a deeper engagement with the Scriptures. ... Linguistic and literary factors are analyzed so that the various genres of Scripture are examined for their true meaning. 6 Hours*

**CMIN 102 Preaching and Preachers**

*A reminder will be reminded of the humanness of the preacher and will identify with his dilemmas, particularly in sermon preparation and delivery. 6 Hours*

**CMIN 103 Seven Practices of Effective Ministry**

*An insightful guide for any leader who yearns for a simpler, more effective approach to ministry. Here are seven strategic principles that when put into play will bring focus and clarity to everything you do and turn your ministry into a winning team. 6 Hours*

**CMIN 201 Evangelism for the Tongue-Tied I**

*Very clear and helpful course on how to engage in everyday evangelism. Full of clear Biblical wisdom and shows how this is God's work, not ours, and how He can help us take part in His work. 6 Hours*

**CMIN 202 Evangelism for the Tongue-Tied II**

*Very clear and helpful course on how to engage in everyday evangelism. Full of clear Biblical wisdom and shows how this is God's work, not ours, and how He can help us take part in His work. 6 Hours*

**CMIN 210 Pre-Christian Paul**

*The course examines the Apostle Paul's origins and citizenship, his names, his social background and profession, his education, taking particular note of the differences between what is said in the Acts of the Apostles and Paul's own testimony. He discusses the nature of Pharisaic training in Jerusalem before the fall of the city in 70 CE and the connections between Pauline theology and rabbinic literature, while at the same time bringing out the features of Greek education current in Jerusalem at the time. Also a final look at how Paul came to be a persecutor of Christianity, taking the account to the eve of his dramatic conversion. 6 Hours*

**CMIN 215 Preaching Christ in all of Scripture**

*A course study that isn't just about preaching. It's about Christ and the call on all believers to see him and his glory in all of God's Word. 6 Hours*

## CHRISTIAN RELIGION

**CREL 201 Religions of the World**

*This book looks beyond information, doctrine and dogma, into the wisdom at the very heart of the great traditions of Taoism, Christianity, Judaism, primal religions, Buddhism, Hinduism, Confucianism, and Islam. 6 Hours*

## RELIGION

**RELI 202 History of Life**

*This course takes a look at an interest in the history of life on our planet. It describes the biological evolution of Earth's organisms, and reconstructs their adaptations to the life they led, and the ecology and environment in which they functioned. 6 Hours*

**RELI 210 Scripture a very Theological Proposal I**

*This course positions itself by resisting accounts in which Scripture's relationship to God and its life within the church are understood competitively, as if the more we attend to one the less we are attending to the other. It explores a doctrine of Scripture and the relationship of ethics, doctrine, and preaching to Scripture. The course will take a final look and asks, can, or should, Scripture be read in the university? 6 Hours*

**RELI 215 Scripture a very Theological Proposal II**

*This course positions itself by resisting accounts in which Scripture's relationship to God and its life within the church are understood competitively, as if the more we attend to one the less we are attending to the other. It explores a doctrine of Scripture and the relationship of ethics, doctrine, and preaching to Scripture. The course will take a final look and asks, can, or should, Scripture be read in the university? 6 Hours*

**RELI 220 Salvation in the New Testament I**

*This course offers an analysis of the soteriological perspectives and language of the different books of the New Testament. Special attention is given to the imagery used in expressing soteriological ideas. Salvation deals with becoming part of the people of God. 6 Hours*

**RELI 225 Salvation in the New Testament II**

*This course offers an analysis of the soteriological perspectives and language of the different books of the New Testament. Special attention is given to the imagery used in expressing soteriological ideas. Salvation deals with becoming part of the people of God. 6 Hours*

**RESEARCH WRITING****REWT 301 Research & Writing for Relig. Disciplines**

*This course builds upon the concepts for scholarly research and writing to prepare students for completing scholarly research and writing specifically within the religious disciplines. 3 to 6 Hours*

**OLD / NEW TESTAMENT****TEST 101 Old Testament Survey I**

*Part indispensable overview and part careful examination, Old Testament Survey introduces students to the culture, context, and content of each book in the Old Testament. 6 Hours*

**TEST 102 New Testament Survey II**

*Part indispensable overview and part careful examination, New Testament Survey introduces students to the culture, context, and content of each book in the New Testament. 6 Hours*

**TEST 201 Old Testament Survey I**

*Part indispensable overview and part careful examination, Old Testament Survey introduces students to the culture, context, and content of each book in the Old Testament. 6 Hours*

**TEST 202 New Testament Survey II**

*Part indispensable overview and part careful examination, New Testament Survey introduces students to the culture, context, and content of each book in the New Testament. 6 Hours*

**THEOLOGY****THEO 101 The History of Christian Theology I / II**

*This course offers a concise yet complete chronicle of the whole of Christian theology, from its background in the history of Israel to the liberation and postliberal theologies of recent years. This updated 30th anniversary edition includes expanded treatments of theological developments at the end of the 20th century, and preliminary trajectories for theology in the 21st century. It also includes updated bibliographies and revised chapters on important innovations in biblical studies, and their impact on theology. 6 Hours*

**THEO 230 Reformed Theology I**

*This course walks you through the foundations of the Reformed doctrine and explains how the Reformed belief is centered on God, based on God's Word, and committed to faith in Jesus Christ. It will explain the five points of Reformed Theology and make plain the reality of God's amazing grace. 6 Hours*

**THEO 231 Reformed Theology II**

*This course walks you through the foundations of the Reformed doctrine and explains how the Reformed belief is centered on God, based on God's Word, and committed to faith in Jesus Christ. It will explain the five points of Reformed Theology and make plain the reality of God's amazing grace. 6 Hours*

**THEO 240 Theology of Ministry I**

*This course is for beginning ministry students, seasoned lay leaders, and anyone in between who wants to learn more about the faith that feeds their call to serve. It introduces the main areas of theology that every lay minister ought to know: the notion of vocation, the doctrine of God, Jesus Christ, the Holy Spirit, church, and ministry. By sharing personal stories and simple examples. 6 Hours*

**THEO 241 Theology of Ministry II**

*This course is for beginning ministry students, seasoned lay leaders, and anyone in between who wants to learn more about the faith that feeds their call to serve. It introduces the main areas of theology that every lay minister ought to know: the notion of vocation, the doctrine of God, Jesus Christ, the Holy Spirit, church, and ministry. By sharing personal stories and simple examples. 6 Hours*

**THEO 250 The Bible, Theology, and Faith I**

*This course aim is to "read the Bible for all it is worth," by connecting the minutiae of biblical scholarship with the big questions of God and human life. Classic Christian understandings of what is necessary to speak validly about God are used to set a context for modern linguistic and historical interpretation so as to produce a postmodern understanding of biblical interpretation. Detailed studies of Abraham's sacrifice in Genesis 22, the story of the journey to Emmaus (Luke 24), and the Christology of Matthew's Gospel integrate theory with practice. 6 Hours*

**THEO 251 The Bible, Theology, and Faith II**

*This course aim is to "read the Bible for all it is worth," by connecting the minutiae of biblical scholarship with the big questions of God and human life. Classic Christian understandings of what is necessary to speak validly about God are used to set a context for modern linguistic and historical interpretation so as to produce a postmodern understanding of biblical interpretation. Detailed studies of Abraham's sacrifice in Genesis 22, the story of the journey to Emmaus (Luke 24), and the Christology of Matthew's Gospel integrate theory with practice. 6 Hours*

**THEO 260 A Theology of Public Life I**

*This course defends and details Christian believers' engagement in contemporary pluralistic public life not from the perspective of some neutral 'public', but from the particular perspective of Christian faith, arguing that such engagement enriches both public life and Christian citizens' faith themselves. As such it offers not a 'public theology', but a 'theology of public life', analyzing the promise and perils of Christian public engagement, discussing the nature of civic commitment and prophetic critique, and the relation of a loving faith to a liberal politics of justice. Theologically rich, philosophically rigorous, politically, historically and sociologically informed, this course advances contemporary discussion of 'religion and public life' in fundamental ways. 6 Hours*

**THEO 261 A Theology of Public Life II**

*This course defends and details Christian believers' engagement in contemporary pluralistic public life not from the perspective of some neutral 'public', but from the particular perspective of Christian faith, arguing that such engagement enriches both public life and Christian citizens' faith themselves. As such it offers not a 'public theology', but a 'theology of public life', analyzing the promise and perils of Christian public engagement, discussing the nature of civic commitment and prophetic critique, and the relation of a loving faith to a liberal politics of justice. Theologically rich, philosophically rigorous, politically, historically and sociologically informed, this course advances contemporary discussion of 'religion and public life' in fundamental ways. 6 Hours*

**THES 350 Thesis Project**

*Professor / Instructor driven*

## **Graduate Academic Program Overview**

ACADEMIC PROGRAMS | GRADUATE

### **Graduate Program Curriculum**

With a mandate to raise up Christian leaders for the Church and community, Disciples of Christ Bible College and Seminary recognizes the revolutionary view of leadership presented by Christ. Scripture declares that leaders are first servants and humility is the true essence of ministry. So profound and significant is this truth and blueprint for ministry that the Gospels state it several times. We are repeatedly instructed to become servants if we desire to be leaders in the Kingdom of God. Thus, we must know that God is calling ministers to be His servants, and He has given us the unsurpassed model of His Son as an example to follow. Even as Christ faced death, He modeled obedience.

The curriculum of Disciples of Christ Bible College and Seminary Graduate Program has been developed to prepare ministry leaders with a strong vibrant knowledge of the Word of God. We intended to develop a thorough integration of biblical and theological knowledge with practical hands-on supervised ministry experience.

### **Course Formats**

- **Classes:** Courses are conveniently scheduled to enable students to work or participate in ministry.
- **Online or Correspondence Courses:** Students can work on their courses anytime day or night. Each course provides interaction with the professor or instructor and student colleagues. Courses may be taken online or through correspondence towards any Master's program.

The Disciples of Christ Bible College and Seminary exists to provide graduate professional training for the equipping of effective Spirit-filled leaders for ministry in the Church and their community. Our goal is to equip men and women to fulfill the Great Commission and calling God has placed upon their lives. Our goals are to integrate biblical and theological training with practical skills essential for effective ministry and to provide a scriptural balance of:

- Biblical exposition with prophetic insight;
- Sound theology with spiritual passion;
- Pastoral sensitivity with evangelistic fervor; and
- Commitment to character with a quest for the Charismatic.

### **Graduate Program Objectives**

Developing from the purpose and goals of the joint mission of the college and seminary, Disciples of Christ Bible College and Seminary purposes to fulfill its mission by:

- Providing classical, professional, theological training within an evangelical, Spirit-formed, and ecumenically sensitive ethos, with deep appreciation for our faith.
- Preparing men and women for servant-oriented, lay and credentialed ministry both in the congregation and broader society.
- Cultivating discerning leaders whose lifestyles reflect the ethical and moral vision of the Word of God.
- Developing leaders who understand and cultivate the corporate practice of spiritual gifts in relation to the maturation of their professional skills and the fulfillment of their unique ministry callings.
- Enabling students to integrate biblical, theological, and professional skills through reflective and supervised ministry experiences.

## GRADUATE | MASTER'S DEGREE

### MASTER OF CHRISTIAN EDUCATION

The Master of Christian Education (MCED) is an advanced sixty (42) hour degree that equips students with the courses required to prepare fulfilling their calling into the ministry.

#### Program Objectives

This degree seeks to:

- Equip students with self-awareness, global-awareness, and spiritual-awareness in order to prepare them to become effective ministry leaders;
- Prepare students to read, interpret, and conduct empirically based research; and
- Provide students with adequate understanding of various aspects of Christian Education.

#### Learning Outcomes

Upon completion of this degree, students will be able to:

- Integrate empirically-based systemic treatment methods with a Christian worldview;
- Develop an ethical and legal understanding of Christian Education;
- Analyze counseling theories from a biblical worldview; and
- Apply empirically-based methods of best counseling practice.

#### Graduation Requirements

Students must complete a minimum of 42 semester hours of coursework, including all required courses in the degree plan with a minimum cumulative grade point average of 2.75 to graduate. Of these required courses, the student must complete a minimum of nine (9) credit hours of practicum.

### MASTERS IN CHRISTIAN EDUCATION

### DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 30 hours</b>		
<b>MEDU 301</b>	Issues in Religious Education I	3
<b>MEDU 311</b>	Issues in Religious Education II	3
<b>MEDU 315</b>	Religious and Spiritual Issues in Counseling I	3
<b>MEDU 316</b>	Religious and Spiritual Issues in Counseling II	3
<b>MEDU 330</b>	Evangelical Identity and Centered Family Life	3
<b>CETH 301</b>	Christian Ethics, An Introduction	3
<b>MTHE 320</b>	Biblically Foundations of Spiritually	3
<b>BIBL 375</b>	1 Corinthians	3
<b>BIBM 307</b>	Four Designated Books of the Bible	3
<b>RESEARCH COURSE 12</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciplines	3
<b>THES 350</b>	Thesis Projects	3
<b>TOTAL REQUIREMENTS:</b>		<b>42</b>

## MASTER OF CHRISTIAN MINISTRY

The Master of Christian Ministry (MMIN) is an advanced sixty (48) hour degree that equips students with the courses required to prepare fulfilling their calling into the ministry.

### Program Objectives

This degree seeks to:

- Equip students with self-awareness, global-awareness, and spiritual-awareness in order to prepare them to become effective ministry leaders;
- Prepare students to read, interpret, and conduct empirically based research; and
- Provide students with adequate understanding of various aspects of Christian Ministry.

### Learning Outcomes

Upon completion of this degree, students will be able to:

- Effectively understand and apply Church Administration;
- Develop an ethical and legal understanding of Discipleship Counseling;
- Analyze theories of Christian Ethics; and
- Apply empirically-based methods of Biblical Foundations of Spirituality.

### Graduation Requirements

Students must complete a minimum of 48 semester hours of coursework, including all required courses in the degree plan with a minimum cumulative grade point average of 2.75 to graduate. Of these required courses, the student must complete a minimum of nine (9) credit hours of practicum.

## MASTERS IN CHRISTIAN MINISTRY

## DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 36 hours</b>		
<b>MMIN 300</b>	Church Administration	3
<b>MMIN 310</b>	Discipleship Counseling I	3
<b>MMIN 311</b>	Discipleship Counseling II	3
<b>MMIN 316</b>	The Apostle Paul and his Letters I	3
<b>MMIN 317</b>	The Apostle Paul and his Letters II	3
<b>MMIN 325</b>	The Multiplying Church the New Math	3
<b>MMIN 330</b>	The Theology of the Pastoral Letter: New Testament	6
<b>CETH 301</b>	Christian Ethics, An Introduction	3
<b>MTHE 320</b>	Biblical Foundations of Spirituality	3
<b>BIBL 375</b>	Four Designated Books of the Bible	6
<b>RESEARCH COURSE 12</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciplines	3
<b>THES 350</b>	Thesis Projects	3
<b>TOTAL REQUIREMENTS:</b>		<b>48</b>

## MASTER OF CHRISTIAN RELIGION

The Master of Christian Ministry (MREG) is an advanced sixty (39) hour degree that equips students with the courses required to prepare fulfilling their calling into the ministry.

### Program Objectives

This degree seeks to:

- Equip students with self-awareness, global-awareness, and spiritual-awareness in order to prepare them to become effective ministry leaders;
- Prepare students to read, interpret, and conduct empirically based research; and
- Provide students with adequate understanding of various aspects of Christian Religion.

### Learning Outcomes

Upon completion of this degree, students will be able to:

- Effectively understand Jesus beyond the grave;
- Develop an ethical and legal understanding of Discipleship Counseling;
- Analyze theories of Christian Ethics; and
- Apply empirically-based methods of Biblical Foundations of Spirituality in regards to Christian Religion.

### Graduation Requirements

Students must complete a minimum of 39 semester hours of coursework, including all required courses in the degree plan with a minimum cumulative grade point average of 2.75 to graduate. Of these required courses, the student must complete a minimum of nine (9) credit hours of practicum.

## MASTERS IN CHRISTIAN RELIGION

## DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 27 hours</b>		
<b>MREL 300</b>	The Empty Tomb Jesus Beyond the Grave	3
<b>MREL 305</b>	The Miracle Ministry of the Prophet	3
<b>MREL 315</b>	Introduction to Christianity I	3
<b>MREL 316</b>	Introduction to Christianity II	3
<b>MREL 319</b>	Biblical Preaching	3
<b>CETH 301</b>	Christian Ethics, An Introduction	3
<b>MTHE 320</b>	Biblical Foundations of Spirituality	3
<b>BIBL 375</b>	Four Designated Books of the Bible	6
<b>RESEARCH COURSE 12</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciplines	3
<b>THES 350</b>	Thesis Projects	3
<b>TOTAL REQUIREMENTS:</b>		<b>39</b>

**MASTER OF DIVINITY**

The Master of Divinity (MDiv) integrates biblical, theological, historical, and practices of ministry studies with supervised ministry experience. The program is designed to equip seminarians for full-time vocational ministry as pastors, chaplains, missionaries, church associates, and leaders in para-church organizations.

**Program Objectives**

The MDiv degree program seeks to:

- Prepare men and women for ministry both within their own particular communities of faith and cultures and also to the larger body of Christ;
- Provide students with knowledge of Scripture and the tools and methods to interpret Scripture;
- Equip candidates with practical ministry skills in leadership, preaching, worship, teaching, care-giving, and administration.
- Develop practical ministry skills through supervised ministry experiences;
- Encourage students to live a Spirit-empowered life, developing their unique spiritual gifts and callings.

**Learning Outcomes**

Upon completion of The MDiv degree, students will be able to:

- Demonstrate the ability to interpret and properly apply biblical texts using sound hermeneutical principles and exegetical methods;
- Demonstrate a knowledge of the heritage, traditions, and practices of the Church;
- Articulate a biblically-based and Spirit-empowered theology of ministry based on knowledge of the nature and mission of the Church;
- Apply biblical and theological knowledge with the practices of ministry;
- Communicate God’s truth clearly, accurately, and convincingly to a single individual or a community;

**Graduation Requirements**

Students must successfully complete a minimum of 72 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have successfully completed Supervised Ministry, have filed their application for graduation by October preceding the May graduation, and fulfilled their financial obligation to the University.

**MASTER OF DIVINITY DEGREE PLAN**

		<b>CREDIT HOURS</b>
<b>GENERAL COURSE: 60 hours</b>		
<b>MDIV</b>	Church Administration	3
<b>MDIV</b>	Discipleship Counseling I/II	6
<b>MDIV</b>	Issues in Religious Education I/II	6
<b>MDIV</b>	Religious and Spiritual Issues in Counseling I/II	6
<b>MDIV</b>	The Apostle Paul and his Letters I/II	6
<b>MDIV</b>	The Theology of the Pastoral Letter: New Testament	6
<b>MDIV</b>	Biblical Preaching	3
<b>MDIV</b>	Public Theology	3

<b>MDIV</b>	Four Designated Books of the Bible	12
<b>MDIV</b>	What is Systematic Theology I/II	6
<b>MDIV</b>	Doctrine of the Christian Life	3
<b>RESEARCH COURSE 12</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciplines	3
<b>THES 350</b>	Thesis Projects	3
<b>TOTAL REQUIREMENTS:</b>		<b>72</b>

## **MASTER OF CHRISTIAN THEOLOGY**

The Master of Christian Theology is a specialized ministry program designed to equip our seminarians for effective Christian ministry in the local church and other ministry settings. The program seeks to cultivate maturity and skills in the practices of Christian Theology within the local church and includes significant flexibility to enable the student to design his or her own program according to his or her ministerial calling. The degree program provides a biblical and theological foundation while allowing the student, in consultation with a faculty advisor, to design a program that provides the specialized skills and preparation necessary for his/her calling.

### **Program Objectives**

The Masters in Christian Theology degree program seeks to:

- Prepare men and women for ministry both within their own communities of faith and cultures and also to the larger body of Christ.
- Equip students with the theories and practical skills necessary to perform effectively the ministry to which they are called;
- Increase biblical and theological understanding necessary to undergird these specialized ministries;
- Encourage students to live a Spirit-empowered life, developing their unique spiritual gifts and callings; and provide supervised ministry training for those entering specialized ministries.

### **Learning Outcomes**

Upon completion of the Master's in Christian Theology, students will be able to:

- Demonstrate knowledge of Scripture and the ability to properly use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry;
- Survey the heritage and traditions of the Church and the Pentecostal/Charismatic Movements;
- Apply a biblically-based and Spirit-empowered theology of ministry based on knowledge of the nature and mission of the Church;
- Integrate biblical and theological knowledge in the specialized area of ministry; and
- Communicate the gospel clearly and effectively.

### **Graduation Requirements**

Students must successfully complete a minimum of 48 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation by October preceding the May graduation and fulfilled their financial obligation to the college.

**MASTERS OF THEOLOGY****DEGREE PLAN**

		<b>CREDIT HOURS</b>
<b>GENERAL COURSE: 27 hours</b>		
<b>MTHE 310</b>	Theology Proper: The Doctrine of God	3
<b>MTHE 305</b>	Public Theology	3
<b>MTHE 315</b>	What is Systematic Theology I	3
<b>MTHE 316</b>	What is Systematic Theology II	3
<b>CDOC 301</b>	Doctrine of the Christian Life	3
<b>CETH 301</b>	Christian Ethics, An Introduction	3
<b>MTHE 320</b>	Biblical Foundations of Spirituality	3
<b>BIBL 375</b>	Four Designated Books of the Bible	6
<b>RESEARCH COURSE 12</b>		
<b>REWT 301</b>	Research & Writing for Relig. Disciplines	3
<b>THES 350</b>	Thesis Projects	3
<b>TOTAL REQUIREMENTS:</b>		<b>39</b>

**DOCTOR OF MINISTRY**

The Doctor of Ministry is an advanced professional program for those persons already successfully engaged in Christian ministry. The program is designed to enhance professional competence in the practice of ministry, to provide opportunity for the renewal of the minister's personal and spiritual life, and to stimulate growth in ministry. As an in-service professional ministry development program, the minister is able to remain in full-time ministry while engaged in this learning process. The Doctor of Ministry is not a research program, but it does require demonstration of critical thought and the highest academic standards.

The culmination of the Doctor of Ministry program is the Doctor of Ministry Capstone Project through which the student makes an important and needed contribution to Christian ministry in the Church.

**Program Objectives**

The Doctor of Ministry degree program seeks to:

- Prepare candidates for advanced roles of leadership within their own particular communities of faith and cultures;
- Help candidates renew their calling, purpose, and approach to ministry;
- Resource candidates with advanced research skills that foster critical thought and the ability to make informed decisions impacting their lives, ministries, and organizations;
- Provide opportunities to build relationships with peers, faculty and expert practitioners who can help expand their ministry network and cultivate life-long professional relationships;
- Offer a flexible approach to completing post-graduate education that utilizes innovative educational strategies.

**Learning Outcomes**

- At the conclusion of the Doctor of Ministry program, the student will be able to:
- Engage in Spirit-focused theological reflection and application of scriptural truth to ministry;
- Develop and practice Spirit-empowered approaches to spiritual formation and leadership development;
- Demonstrate the ability to foster Spirit-guided communities worldwide and to engage culture and contemporary worldviews;
- Assess ministry effectiveness by utilizing research methodologies and skills;
- Evaluate organizational culture in order to bring health and alignment for the accomplishment of mission.

**Graduation Requirements**

Before candidates for the Doctor of Ministry degree are graduated, they must successfully complete 46 semester hours of work with a minimum cumulative 3.0 grade average of B level or above. Candidates must complete a Professional Ministry Research Project and its successful defense. Candidates must submit their Application for Graduation by the deadlines outlined in the Graduation Information Packet, fulfill their financial obligations to the school, and participate in the graduation ceremonies.

**DOCTOR OF MINISTRY****DEGREE PLAN**

		<b>CREDIT HOURS</b>
<b>GENERAL COURSE: 31 hours</b>		
<b>DMIN</b>	History of the Christian Church	4
<b>DMIN</b>	Leadership in the Church for a People of Hope I	3
<b>DMIN</b>	Leadership in the Church for a People of Hope II	3
<b>DMIN</b>	New Guidebook for Pastors	4

<b>DMIN</b>	Being an Effective Bible Teacher	3
<b>DMIN</b>	The Divine Inspiration of the Bible	5
<b>DMIN</b>	Predestination Biblical and Theological Paths	5
<b>DMIN</b>	Two Designated Books of the Bible	4
<b>RESEARCH COURSE: 15</b>		
	Dissertation Research & Writing I	5
	Dissertation Research & Writing II	5
	Dissertation Project (Defense)	5
<b>TOTAL REQUIREMENTS:</b>		46

## DOCTOR OF THEOLOGY

The Doctor of Theology is an advanced professional program for those persons already successfully engaged in Christian ministry. The degree of Doctor of Theology has been designed specifically for those ministry professionals who wish to pursue advanced studies relevant to their own particular denomination including theology, denominational history, liturgy, ecclesiology, polity, hymnody, and spirituality. The Doctor of Theology is not a research program, but it does require demonstration of critical thought and the highest academic standards. The culmination of the Doctor of Theology program is the Doctor of Theology Capstone Project through which the student makes an important and needed contribution to Christian ministry in the Church.

### Program Objectives

The Doctor of Theology degree program seeks to:

- Prepare candidates for advanced roles of leadership within their own particular communities;
- Help candidates renew their calling, purpose, and approach to ministry;
- Resource candidates with advanced research skills that foster critical thought and the ability to make informed decisions impacting their lives, ministries, and organizations;
- Provide opportunities to build relationships with peers, faculty and expert practitioners who can help expand their ministry network and cultivate life-long professional relationships;
- Offer a flexible approach to completing post-graduate education that utilizes innovative educational strategies.

### Learning Outcomes

- At the conclusion of the Doctor of Theology program, the student will be able to:
- Engage in Spirit-focused theological reflection and application of scriptural truth to ministry;
- Develop Spirit-empowered approaches to spiritual formation and leadership development;
- Explore both the academic and spiritual aspects of biblical studies, history and theology to enhance their studies and research acumen;
- Develop familiarity with instructional planning, learner needs, teaching strategies, technological media and assessment techniques;
- Evaluate organizational culture in order to bring health and alignment for the Great Commission.

### Graduation Requirements

Before candidates for the Doctor of Theology degree are graduated, they must successfully complete 46 semester hours of work with a minimum cumulative 3.0 grade average of B level or above. Candidates must complete a Professional Ministry Research Project and its successful defense. Candidates must submit their

Application for Graduation by the deadlines outlined in the Graduation Information Packet, fulfill their financial obligations to the school, and participate in the graduation ceremonies.

## DOCTOR OF THEOLOGY

## DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 31 hours</b>		
<b>DTHE</b>	History of the Christian Church	4
<b>DTHE</b>	Leadership in the Church for a People of Hope I	3
<b>DTHE</b>	Leadership in the Church for a People of Hope II	3
<b>DTHE</b>	Being an Effective Bible Teacher	4
<b>DTHE</b>	Comparative Theology	4
<b>DTHE</b>	Intro to Apologetics: The Many Faces and Causes of Unbelief	4
<b>DTHE</b>	OT Theology	4
<b>DTHE</b>	Sociology and Theology	4
<b>RESEARCH COURSE: 15</b>		
	Dissertation Research & Writing I	5
	Dissertation Research & Writing II	5
	Dissertation Project (Defense)	5
<b>TOTAL REQUIREMENTS:</b>		<b>45</b>

## DOCTOR OF PHILOSOPHY IN THEOLOGY

The Doctor of Philosophy Theology is an advanced professional program for those persons already successfully engaged in Christian ministry. The degree of Doctor of Philosophy in Theology has been designed specifically to guide ministry leaders in a major research project in the area of their major concentration. Our PhD program provides the fundamentals for teaching at a seminary, religious only college, or religious only university. The PhD in Theology is the highest degree our school offers. It also will prepare our ministry leaders for a vocation in theological teaching and scholarship.

The Doctor of Philosophy in Theology is a research program and requires a demonstration of critical thought and the highest academic standards. The culmination of the Doctor of Philosophy in Theology program is the Doctor of Philosophy in Theology Capstone Project through which the student makes an important and needed contribution to Christian ministry in the Church.

### Program Objectives

The Doctor of Philosophy in Theology degree program seeks to:

- Prepare candidates for advanced roles of leadership within their own particular communities;
- Equip ministry leaders with the essential tools for high-level scholarship;
- Resource candidates with advanced research skills that foster critical thought and the ability to make informed decisions impacting their lives, ministries, and organizations;
- Provide opportunities to build relationships with peers, faculty and expert practitioners who can help expand their ministry network and cultivate life-long professional relationships;

- Offer a flexible approach to completing post-graduate education that utilizes innovative educational strategies.

### Learning Outcomes

- A comprehensive knowledge of the discipline of their study
- Research skills appropriate to their area of study, sufficient to engage in original research and writing that advances theological understanding in the service of the church, academy, and/or society
- Critical reflection on the vocation of theological scholarship, particularly with regard to teaching and learning, and research
- Capacities for the cultivation of theologically reflective practices of Christian discipleship
- Sympathetic and respectful understanding of positions held by diverse scholars

### Graduation Requirements

Before candidates for the Doctor of Philosophy in Theology degree are graduated, they must successfully complete 46 semester hours of work with a minimum cumulative 3.0 grade average of B level or above. Candidates must complete a Professional Ministry Research Project and its successful defense. Candidates must submit their Application for Graduation by the deadlines outlined in the Graduation Information Packet, fulfill their financial obligations to the school, and participate in the graduation ceremonies.

### DOCTOR OF PHILOSOPHY IN THEOLOGY

### DEGREE PLAN

		CREDIT HOURS
<b>GENERAL COURSE: 30 hours</b>		
PHDT	Systematic Theology I	3
PHDT	Systematic Theology II	3
PHDT	Leadership in the Church for a People of Hope I	3
PHDT	Leadership in the Church for a People of Hope II	3
PHDT	Psychology for Christian Ministry	3
PHDT	Being an Effective Bible Teacher	3
PHDT	Christian Philosophy	3
PHDT	Philosophy of Religion	3
PHDT	The Beginning of Christian Philosophy	3
PHDT	Pneumatology	3
<b>RESEARCH COURSE: 15</b>		
	Dissertation Research & Writing I	5
	Dissertation Research & Writing II	5
	Dissertation Project (Defense)	5
<b>TOTAL REQUIREMENTS:</b>		<b>45</b>

## Graduate Course Numbers

Disciples of Christ Bible College and Seminary uses a system of letter prefixes to identify its courses in the academic catalog, course syllabus, and on transcripts. The letters designate the curriculum area or discipline.

## Graduate Course Descriptions

### BIBLE

#### **BIBL 365 1 Corinthians**

*An in depth look at the book of Corinthians. 3 Hours*

#### **BIBL 375 Four Designated Books Of The Bible**

*An in depth look at four designated books of the bible. 6 Hours*

### CHRISTAIN ETHICS

#### **CETH 301 Christian Ethics, An Introduction**

*Christian Ethics serves as a comprehensive work of reference for moral theology. Scholars will value the excellent collection of essays and the range of scholarship they represent. 3 Hours*

### MASTER OF DIVINITY

#### **MDIV Church Administration**

*For churches and religious nonprofits, the business of business is not business - it is ministry. However, these organizations still have to plan. Because organization is needed to accomplish specific tasks, leadership must train and motivate workers for progress and effectiveness. Church Administration will assist pastors and church administrators in becoming effective and efficient leaders, managers, and administrators. 3 Hours*

#### **MDIV Discipleship Counseling I / II**

*This course provides clear information and excellent models to help you understand what discipleship counseling is all about. If you're a pastor, counselor or lay leader, this resource will make you more comfortable, confident and competent in your role as encourager. In turn, this will help our future ministry leaders to free people from their emotional pain and spiritual conflicts, as you guide them to a more complete understanding of who they are in Christ. 6 Hours*

#### **MDIV Issues in Religious Education I / II**

*This course is designed to give our students a contextual and theoretical background to religious education, by exploring and challenging assumptions about the place of religion in education. 6 Hours*

#### **MDIV Religious and Spiritual Issues in Counseling I / II**

*This course is a comprehensive resource for understanding and incorporating the spiritual dimension of a client's person, and to use this understanding in developing successful intervention strategies with clients. Including case studies and exercises for self-exploration, this book covers specific groups, such as the elderly, the homeless as well as multicultural populations. Human development concerns are integrated into the book and address the changing role that spirituality plays throughout the lifespan. 6 Hours*

**MDIV The Apostle Paul and his Letters I / II**

*This course is a detailed examination of the apostle's seminal writings in the Book of Acts. Paul was writing primarily to converts who had joined church communities only recently, mostly forsaking either Judaism or paganism. Paul's emphases on faithfulness toward God, the faithfulness of Jesus, and his moral teachings are always primary themes. This course discusses a range of topics: the circumstances that led Paul to write each letter; Paul's emphasis on the morality of the believers to whom he was writing; the influence of Old Testament, Qumran, and pagan writings on Paul's own; the intellectual and cultural context of the time; and how careful attention to Paul's language can shed light on his meaning. 6 Hours*

**MDIV The Theology of the Pastoral Letter: New Testament**

*This study attempts to re-read the Pastorals in their original setting, revising many of the standard scholarly assessments in the light of recent work (especially developments in sociological study of the New Testament), and exploring the development of a tradition which proves to be theological in its fundamental structure and in its mode of addressing practical and organizational issues. The letters are then related to the very different context of the modern world. 6 Hours*

**MDIV Biblical Preaching**

*Provides a helpful method for preaching which ministry leaders can use when crafting sermons. 3 Hours*

**MDIV Public Theology**

*This course takes a unique look at issues facing public theology at the beginning of the 21st century. It combines retrospect and prospect, in that it reflects on the issues and approaches that have characterized public theology in the 20th century, especially its latter half, and attempts to anticipate those which will or should come to the fore in the 21st century, seeking to discern continuities and changes. These are followed by pairs of contributions relating public theology to more specific topics: History; Technology and Creation; Globalization; Spirituality; Punishment and Forgiveness; Medical Ethics; Tolerance and Human Rights; Social Exclusion and Equality. 3 Hours*

**MDIV Four Designated Books of the Bible**

*An in depth look at four designated books of the bible. 12 Hours*

**MDIV What is Systematic Theology I / II**

*This course covers several distinctive features: A strong emphasis on the scriptural basis for each doctrine and teaching, Clear writing with technical terms kept to a minimum, A contemporary approach treating subjects of special interest to the church today and it looks at a friendly tone appealing to the emotions and the spirit as well as the intellect. 6 Hours*

**MDIV Doctrine of the Christian Life**

*This course focuses on biblical ethics, presenting a method for ethical decision-making, an analysis of biblical ethical teaching focusing on the Ten Commandments, and a discussion of the relation of Christ to human culture. 3 Hours*

**MEDU 310 Issues in Religious Education I**

*This course is designed to give our students a contextual and theoretical background to religious education, by exploring and challenging assumptions about the place of religion in education. 3 Hours*

**MEDU 311 Issues in Religious Education II**

*This course is designed to give our students a contextual and theoretical background to religious education, by exploring and challenging assumptions about the place of religion in education. 3 Hours*

### **MEDU 315 Religious and Spiritual Issues in Counseling I**

*This course is a comprehensive resource for understanding and incorporating the spiritual dimension of a client's person, and to use this understanding in developing successful intervention strategies with clients. Including case studies and exercises for self-exploration, this book covers specific groups, such as the elderly, the homeless as well as multicultural populations. Human development concerns are integrated into the book and address the changing role that spirituality plays throughout the lifespan. 3 Hours*

### **MEDU 316 Religious and Spiritual Issues in Counseling II**

*This course is a comprehensive resource for understanding and incorporating the spiritual dimension of a client's person, and to use this understanding in developing successful intervention strategies with clients. Including case studies and exercises for self-exploration, this book covers specific groups, such as the elderly, the homeless as well as multicultural populations. Human development concerns are integrated into the book and address the changing role that spirituality plays throughout the lifespan. 3 Hours*

### **MEDU 330 Evangelical Identity and Centered Family Life**

*This course provides a sociological and historical analysis of gender, family, and work among evangelical Protestants. In this innovative study, we will trace two lines of gender ideals—one of husbands' authority and leadership, the other of mutuality and partnership in marriage—from the Puritans to the Promise Keepers into the lives of ordinary evangelicals today. 3 Hours*

### **MTHE 320 Biblical Foundations of Spirituality**

*This course invites our students to 'touch a finger to the flame' of the sacred text of the Bible by offering guidance on what to read, how to read, and why to read the Bible as a source of spiritual nourishment. It begins by exploring the nature and meaning of that all-too-difficult word spirituality and then leads our students through the entire Bible—from Genesis to Revelation—to develop a biblical spirituality that can serve as a guiding light in this age of spiritual seeking. 3 Hours*

### **MMIN 300 Church Administration**

*For churches and religious nonprofits, the business of business is not business - it is ministry. However, these organizations still have to plan. Because organization is needed to accomplish specific tasks, leadership must train and motivate workers for progress and effectiveness. Church Administration will assist pastors and church administrators in becoming effective and efficient leaders, managers, and administrators. 3 Hours*

### **MMIN 310 Discipleship Counseling I**

*This course provides clear information and excellent models to help you understand what discipleship counseling is all about. If you're a pastor, counselor or lay leader, this resource will make you more comfortable, confident and competent in your role as encourager. In turn, this will help our future ministry leaders to free people from their emotional pain and spiritual conflicts, as you guide them to a more complete understanding of who they are in Christ. 3 Hours*

### **MMIN 311 Discipleship Counseling II**

*This course provides clear information and excellent models to help you understand what discipleship counseling is all about. If you're a pastor, counselor or lay leader, this resource will make you more comfortable, confident and competent in your role as encourager. In turn, this will help our future ministry leaders to free people from their emotional pain and spiritual conflicts, as you guide them to a more complete understanding of who they are in Christ. 3 Hours*

### **MMIN 316 The Apostle Paul and his Letters I**

*This course is a detailed examination of the apostle's seminal writings in the Book of Acts. Paul was writing primarily to converts who had joined church communities only recently, mostly forsaking either Judaism or paganism. Paul's emphases on faithfulness toward God, the faithfulness of Jesus, and his moral teachings are always primary themes. This course discusses a range of topics: the circumstances that led Paul to write each letter; Paul's emphasis on the morality of the believers to whom he was writing; the influence of Old Testament,*

*Qumran, and pagan writings on Paul's own; the intellectual and cultural context of the time; and how careful attention to Paul's language can shed light on his meaning. 3 Hours*

**MMIN 317 The Apostle Paul and his Letters II**

*This course is a detailed examination of the apostle's seminal writings in the Book of Acts. Paul was writing primarily to converts who had joined church communities only recently, mostly forsaking either Judaism or paganism. Paul's emphases on faithfulness toward God, the faithfulness of Jesus, and his moral teachings are always primary themes. This course discusses a range of topics: the circumstances that led Paul to write each letter; Paul's emphasis on the morality of the believers to whom he was writing; the influence of Old Testament, Qumran, and pagan writings on Paul's own; the intellectual and cultural context of the time; and how careful attention to Paul's language can shed light on his meaning. 3 Hours*

**MMIN 325 The Multiplying Church the New Math**

*This course is designed for pastors and lay leaders involved in, or wanting to learn about, the church multiplication groundswell in North America. It shows how multiplying churches should be a natural, regular function in the DNA of every church. 3 Hours*

**MMIN 330 The Theology of the Pastoral Letter: New Testament**

*This study attempts to re-read the Pastorals in their original setting, revising many of the standard scholarly assessments in the light of recent work (especially developments in sociological study of the New Testament), and exploring the development of a tradition which proves to be theological in its fundamental structure and in its mode of addressing practical and organizational issues. The letters are then related to the very different context of the modern world. 6 Hours*

**MREL 300 The Empty Tomb Jesus Beyond the Grave**

*This course scrutinizes the claims of leading Christian apologists and critiques their view of the resurrection as the best historical explanation. The contributors include New Testament scholars, philosophers, historians, and leading nontheists. This course will focus on the key questions relevant to assessing the historicity of the resurrection: What did the authors of the New Testament mean when they said Jesus rose from the dead? What historical evidence is needed to establish the resurrection? If there is a God, why would He resurrect Jesus? Was there an empty tomb? What should we make of the appearance stories? Apart from historical evidence, is belief in the resurrection justified? The course provides a sober, objective response to arguments offered in defense of Christianity's central claim. 3 Hours*

**MREL 305 The Miracle Ministry of the Prophet**

*This course discovers the ministry of the Prophet. 3 Hours*

**MREL 315 Introduction to Christianity I**

*This course approaches and puts the question of God and the question about Christ in the very center, which leads to a narrative Christology and demonstrates that the place for faith is in the Church. Thus, this remarkable elucidation of the Apostle's Creed gives an excellent, modern interpretation of the foundations of Christianity. This profound treatment of Christianity's basic truths combines a spiritual outlook with a deep knowledge of Scripture and the history of theology. 3 Hours*

**MREL 316 Introduction to Christianity II**

*This course approaches and puts the question of God and the question about Christ in the very center, which leads to a narrative Christology and demonstrates that the place for faith is in the Church. Thus, this remarkable elucidation of the Apostle's Creed gives an excellent, modern interpretation of the foundations of Christianity. This profound treatment of Christianity's basic truths combines a spiritual outlook with a deep knowledge of Scripture and the history of theology. 3 Hours*

**MREL 319 Biblical Preaching**

*Provides a helpful method for preaching which ministry leaders can use when crafting sermons. 3 Hours*

## **Doctoral Course Numbers**

**Disciples of Christ Bible College and Seminary uses a system of letter prefixes to identify its courses in the academic catalog, course syllabus, and on transcripts. The letters designate the curriculum area or discipline.**

## **Doctoral Course Descriptions**

### **DMIN History of the Christian Church**

*This course endeavors to treat the vast field of the story of the church so as to make evident, as far as it is able, the circumstances of its origin, its early development, the changes which led to the Reformation, as well as the course of that tremendous upheaval, and those influences which have resulted in the present situation and tendencies of the life of the church. 4 Hours*

### **DMIN Leadership in the Church for a People of Hope I**

*This course explores Church leadership in the context of the 21st century and to ask how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences in a way that will show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

### **DMIN Leadership in the Church for a People of Hope II**

*This course explores Church leadership in the context of the 21st century and to ask how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences in a way that will show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

### **DMIN New Guidebook for Pastors**

*This course offers a fresh experience-based encouragement to all pastors in their pursuit of excellence and development in their God-called profession. 4 Hours*

### **DMIN Being an Effective Bible Teacher**

*This course will provide the ministry leader with the knowledge and methods needed to effectively communicate the message of the Bible. The course offers concrete guidance for mastering a biblical text, interpreting it, and applying its relevance to life. Ministry leaders will learn how to develop the "big idea" of a passage and allow the text itself to suggest creative teaching methods. 3 Hours*

### **DMIN The Divine Inspiration of the Bible**

*This course is a defense of God as Author of the Bible and it examines evidences for the trustworthiness of Scripture and what belief in inspiration means. 5 Hours*

### **DMIN Predestination Biblical and Theological Paths**

*This course argues that Christian theological reflection needs to continue to return to the topic of predestination. 5 Hours*

### **DMIN Two Designated Books of the Bible**

*An in depth look at Two designated books of the bible. 4 Hours*

### **DTHE History of the Christian Church**

*This course endeavors to treat the vast field of the story of the church so as to make evident, as far as it is able, the circumstances of its origin, its early development, the changes which led to the Reformation, as well as the course of that tremendous upheaval, and those influences which have resulted in the present situation and tendencies of the life of the church. 4 Hours*

**DTHE Leadership in the Church for a People of Hope I**

*This course explores Church leadership in the context of the 21st century and to ask how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences in a way that will show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

**DTHE Leadership in the Church for a People of Hope II**

*This course explores Church leadership in the context of the 21st century and to ask how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences in a way that will show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

**DTHE Being an Effective Bible Teacher**

*This course will provide the ministry leader with the knowledge and methods needed to effectively communicate the message of the Bible. The course offers concrete guidance for mastering a biblical text, interpreting it, and applying its relevance to life. Ministry leaders will learn how to develop the "big idea" of a passage and allow the text itself to suggest creative teaching methods. 4 Hours*

**DTHE Comparative Theology**

*This course is a pertinent and comprehensive introduction to the field, which offers a clear guide to the ministry leader, enabling them to engage in comparative study. This course will also provide examples of how comparative theology works in the new global context of human religiosity. 4 Hours*

**DTHE Intro to Apologetics The Many Faces and Causes of Unbelief**

*This course will cover the various reasons for a world system and people's personal unbelief. 4 Hours*

**DTHE OT Theology**

*This course offers a creative example of theological interpretation, modeling a way of doing Old Testament theology that takes seriously both the nature of the biblical text as ancient text and also the questions and difficulties that arise as believers read this text in a contemporary context. It also offers an in-depth study of key Old Testament passages, highlighting enduring existential issues in the Hebrew Bible and discussing Jewish readings alongside Christian readings. 4 Hours*

**DTHE Sociology and Theology**

*This course offers our ministry leaders a reflection on sociological methods, explore social theories of the human agent, and offer a theological transformation of sociology. Spanning such developments as local, non-stipendiary ministries, the identification of the roots of church growth, and giving voice to gay and lesbian Christians, this collection of innovative essays provides a fascinating and important dialogue on how the seemingly disparate fields of sociology and theology can illuminate and enrich one other. 4 Hours*

**PHDT Systematic Theology I**

*This course covers several distinctive features: A strong emphasis on the scriptural basis for each doctrine and teaching, Clear writing with technical terms kept to a minimum, A contemporary approach treating subjects of special interest to the church today and it looks at a friendly tone appealing to the emotions and the spirit as well as the intellect. 3 Hours*

**PHDT Systematic Theology II**

*This course covers several distinctive features: A strong emphasis on the scriptural basis for each doctrine and teaching, Clear writing with technical terms kept to a minimum, A contemporary approach treating subjects of special interest to the church today and it looks at a friendly tone appealing to the emotions and the spirit as well as the intellect. 3 Hours*

**PHDT Leadership in the Church for a People of Hope I**

*This course explores Church leadership of the 21st century and asks how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences to show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

#### **PHDT Leadership in the Church for a People of Hope II**

*This course explores Church leadership of the 21st century and asks how it must change and adapt while being true to its roots; it brings together insights from theology, history and the social sciences to show that it has much to learn from contemporary leadership studies while also being different in important ways. 3 Hours*

#### **PHDT Psychology for Christian Ministry**

*This course is an introduction to psychology for those training for and working in the clergy. Ideal both as a professional handbook and a textbook, it covers social, developmental, educational, occupational and counselling psychology, as well as the psychology of religion. It carefully considers the processes of personal change and growth central to religion. 3 Hours*

#### **PHDT Being an Effective Bible Teacher**

*This course will provide the ministry leader with the knowledge and methods needed to effectively communicate the message of the Bible. The course offers concrete guidance for mastering a biblical text, interpreting it, and applying its relevance to life. Ministry leaders will learn how to develop the "big idea" of a passage and allow the text itself to suggest creative teaching methods. 3 Hours*

#### **PHDT Christian Philosophy**

*This course offers a comprehensive narrative of philosophical thought from a distinctly Christian perspective. After exploring the interaction among Scripture, worldview, theology, and philosophy, this course tells the story of philosophy from ancient Greece through postmodern times, positioning the philosophers in their historical contexts and providing Christian critique along the way. It will also emphasize the Reformed philosophical tradition without neglecting other historical trajectories and show how philosophical thought relates to contemporary life. 3 Hours*

#### **PHDT Philosophy of Religion**

*This course provides a critical examination of some fundamental questions posed by religious belief: What does belief in God amount to? Can God's existence be proved? Is there life after death? This course will explain how a range of thinkers have approached the subject -- including Anselm, Aquinas, Descartes, Leibniz, Hume, and Kant. 3 Hours*

#### **PHDT The Beginning of Christian Philosophy**

*This course examines the problems which Christians faced in the second-century world, with its variety of religious beliefs and how we have a close relation to those which confront them today. This course looks at the arguments of this most creative period of Christian thought that were of a more general and philosophical kind than the discussions of dogmatic issues in the fourth and fifth centuries and are properly regarded as the beginning of Christian philosophy. This course will elucidate specific questions which occupied four major writers from different centuries of early Christianity: Justin, Irenaeus, Tertullian and Clement of Alexandria. Is there one God and can one speak of him? Is man free and has he any link with God? Why has a good God made a world in which evil is so evident? Has history a meaning? Who is Jesus Christ? 3 Hours*

#### **PHDT Pneumatology**

*This course aims to elaborate and constructively engage some of the ongoing dogmatic challenges within the field of Christian pneumatology. Rather than a strict survey, this course largely represents a collection of working proposals on a number of relevant themes, including cosmology, mediation, the nature and role of Spirit-baptism, and discernment. For those who have found pneumatology frustrating and confusing, this course can serve as an aid to clarify some of the most crucial matters at stake in the doctrine of the Holy Spirit and in turn provide some ways forward amidst the morass of possibilities available. 3 Hours*

## **BIBLE CERTIFICATE PROGRAM**

### **Why a Bible Certificate?**

No matter what your Christian education career goals are, a Bible Certificate provides every Christian with a solid, Biblical foundation to start with, for life. Is your future unclear? Do you wonder what God's will is for your life? The Bible Certificate program is designed for you! It is a wise pursuit if you are undecided about a vocation, if you want to become more useful in your local church, or if you seek personal spiritual growth.

### **Bible & Gen. Ed. Certificate**

Coursework for the Bible Certificate Program mirrors the first four core classes of each of our bachelor programs (Christian Education, Christian Ministry, Christian Religion, and Christian Theology). If you decide to return to complete your Bachelors after graduating with this certificate, the courses you have completed will go towards your degree and you will be right on track.

### **Requirements: 4 Courses**

**Cost: \$507**

### **Bible Certificate / General Core Classes**

- A Christian Faith for Today
- Christian apologetic as Cross-Cultural Dialogue
- Old Testament Survey
- New Testament Survey

## CHAPLAIN MINISTRY CERTIFICATE PROGRAM

### Program Course Information

The Chaplain Ministry Certificate Program is presently offering five basic courses and one elective. This program is a basic chaplaincy certificate program and the electives are offered for those who want to specialize in a particular area of the chaplaincy. Chaplains will be licensed and ordained through the Seminary. The Chaplain Ministry Certificate Program will provide practical community support and spiritual comfort to those in need and those persons in transition by meeting their needs.

### CHAPLAIN MINISTRY CERTIFICATE PROGRAM (CMCP)

*Disciples of Christ Bible College and Seminary Chaplain Certificate Program.*

Course No.	Course	Credits		Date Taken
	The Chaplaincy (Seminar)*	5		
CHA9520	Communicating Forgiveness	7	Required Core Courses  44 credits needed	
CHA9521	A Christian Response to Addiction	7		
CHA9522	Chaplaincy Ministry: A Rainbow of Hope	7		
CHA9532	Toward A Theology of The Ministry of Presence In Chaplaincy	7		
CHA9535	Spiritual Care PTSD Handbook	7		
	<b>Total Required Credits</b>	<b>40</b>		
	Elective Courses ( <i>choose one</i> ) <b>OPTIONAL</b>			
CHA9523	Prison Ministry: Understanding Prison Culture Inside and Out	3	Elective Courses  3 credits needed	
CHA9524	Professional Spiritual & Pastoral Care	3		
CHA9525	Compassionate Caregiving	3		
CHA9533	Comfort for Grieving Hearts	3		
CHA9601	The Spiritual Side of Mental Illness	3		
	<b>Total Program Credits Needed</b>	<b>40</b>		

### Program Course

The Chaplain Ministry Certificate Program is presently offering four basic courses and one elective. This program is a basic chaplaincy certificate program and the electives are offered for those who want to specialize in a particular area of the chaplaincy. Chaplains will be licensed and ordained through the Seminary.

**CHA9520 Communicating Forgiveness 7 Credits** A study of the scriptural meaning of forgiveness and the many ways this truth can be communicated vividly and meaningfully by God's messengers.

**CHA9521 A Christian Response to Addiction 7 Credits** An examination of addictions from a scriptural perspective, concentrating on the prevention and treatment of addictions.

**CHA9522 Chaplaincy Ministry: A Rainbow Of Hope 7 Credits** An overview of the chaplaincy, related issues, and fieldwork experience in a specific area of chaplain ministry.

**CHA9532 Toward A Theology Of The Ministry Of Presence In Chaplaincy 7 Credits** Theological look into the Chaplaincy.

**CHA9535 Spiritual Care PTSD Handbook 7 Credits** Handbook on Best Practices for the Provision of Spiritual Care to Persons with Post Traumatic Stress Disorder and Traumatic Brain Injury.

**ELECTIVES:**

These courses are optional and are designed for concentration in certain areas of the Chaplaincy.

**CHA9523 Prison Ministry: Understanding Prison Culture Inside and Out 3 credits** A journey into the Prison Ministry.

**CHA9524 Professional Spiritual & Pastoral Care 3 Credits** This essential resource integrates the classic foundations of pastoral care with the latest approaches to spiritual care. It is specifically intended for professionals who work or spend time with congregants in acute care hospitals, behavioral health facilities, rehabilitation centers and long-term care facilities.

**CHA9525 Compassionate Caregiving 3 Credit** How to balance work and caregiving; when and how to find home healthcare or care facilities; long-distance caregiving; how to provide for the dying; and much more.

**CHA9533 Comfort for Grieving Hearts 3 credits** Explore grief, loss, and trauma from a biblical as well as mental health perspective. Develop understanding of what happens when someone experiences a traumatic loss and learn how to minister to such a person, both initially and in the long term.

**CHA9601 The Spiritual Side of Mental Illness 3 Credits** How the word of God helps to daily overcome these inner demons, replacing old patterns of thought with recovery through spiritual awareness.